

Mid-Missouri Regional Planning Commission
Board of Directors Meeting Minutes
Wednesday, February 22, 2012
Meeting Minutes

DRAFT

Attendees:

Robin Triplett
Darrel King
Pam Murray
Eddie Brickner
Lowell Eaton
Dan Atwill
Gabe Craighead
Chris Wrigley
Kenneth Kunze
Mike Kelley
Les Hudson
Mike Jackson
Virginia Bayne
Ed Siegmund
Eugene Stobel
Chad Eggen
Debra Griffin
Lee Ann Jestis

Representing:

City of Fayette
Moniteau County
City of Holts Summit
Cooper County
Howard County
Boone County
Callaway County
Cole County
Moniteau County
City of Tipton
City of Fulton
City of Ashland
City of St. Martins
Mid-MO Regional Planning Commission (Mid-MO RPC)
City of St. Martins
Mid-MO RPC
Mid-MO RPC
Mid-MO RPC

Agenda Item I. Welcome

Agenda Item II. Call to Order and Approval of Agenda

Chairman Lowell Eaton called the meeting to order at 5:30 pm. Introductions were made by those present. Darrel King motioned to approve the agenda. Pam Murray seconded the motion and it passed unanimously.

Agenda Item III. Review and Approval of Minutes

Les Hudson motioned to approve the December 14, 2011 meeting minutes. Pam Murray seconded the motion and it passed unanimously.

Agenda Item IV. Financial Reports

Ed Siegmund presented the February Treasurer's Report. Mr. Siegmund indicated expenditures for February totaled \$27,757.81 and a total of \$40,683.01, in revenues was received. Total fund balance projected for February including reserves is \$185,404.60. Kenny Kunze motioned to approve the report as presented. Dan Atwill seconded the motion and it passed unanimously.

Mr. Siegmund presented the 2011-12 Budget Report for the month of February. He indicated that we were six months (66%) into the fiscal year, with budget line items tracking accordingly. Mr. Siegmund explained the total budget expenditures are at 53%. Robin Triplett motioned to approve the report as presented. Pam Murray seconded the motion and it passed unanimously.

Agenda Item V. Business

Work Program Review

Mr. Siegmund reported new project developments since the previous December board meeting included: the environmental assessment for the New Franklin sewer project, Callaway County Enhanced Enterprise Zone application, and GIS/GPS mapping for the city of Ashland. Mid-MO RPC was also awarded the project administration including environmental assessment for the Boone County-Manchester Heights.

Mr. Siegmund reviewed the projects currently in the work program. Projects included the MoBroadbandNow Initiative, with completion date expected in May 2012; assisting the city of Centertown with planning and zoning regulations; grant writing and technical assistance for the city of Russellville for demolition of building with underground storage tank that will allow for a city park to be built as part of their downtown revitalization efforts and also GIS mapping for New Franklin and Sturgeon.

Grant administration for the cities of St. Thomas, St. Martins and Wardsville are complete. Clarksburg is 50% complete and Howard County is at 33% completion.

The sidewalk assessment and inventory is underway by Mid-MO RPC staff for Cole and Howard Counties. The Regional Transportation Plan is being updated as data becomes available. The Mid-MO RPC staff is meeting with MoDOT engineers to update the transportation needs list that has been identified by the Transportation Advisory Committee (TAC). Planning process for updating the Public Transit – Human Services Transportation Coordination Plan will begin in the Spring 2012.

Region F Regional Homeland Security Oversight Committee (RHSOC) funding for FY12 was \$157,461, a 25% decrease from FY11 funding level and an 87% reduction in grant funds since inception of the program in 2005. If a county has identified a need, contact the County Commission Representative, Paul Davis, to submit a request to the area RHSOC for funding. The administrative services were approved for another year at the same funding level as FY11 of \$20,000. The Mid-MO RPC staff will be procuring equipment and coordinating the FY12 grant process.

The hazard mitigation planning for Boone and Cole Counties have been completed and approved by FEMA. Callaway, Howard and Moniteau Counties drafts have been completed and are under review by SEMA. Cooper County hazard mitigation draft has been reviewed and approved by SEMA and is now under FEMA review.

Mid-MO RPC Transportation Priorities

A transportation project priorities list has been drafted and Mid-MO RPC staff has been working with MoDOT engineers to update. The major project that has been identified was the Hwy 50 corridor from California to Sedalia and from Jefferson City to Linn. Development of a statewide program to add paved shoulders to all numbered routes has been identified as a safety prioritization. New projects being discussed is the short line rail road spur from Fulton to Mexico. The complete project list was included in the board packet. This project list will go back to the TAC for review and approval.

Flood Maps-FEMA Discovery Meetings

Meetings have been scheduled for county commissioners to discuss the Lower Missouri-Moreau and South Fork salt watersheds. Mr. Siegmund asked permission from the commissioners present for Mid-MO RPC staff to be present at these meetings as these discussions relate directly to the hazard mitigation plans. Staff will be there to observe only.

Legislative Update

Mr. Siegmund included brief notes in the board packet that related to legislative updates on the data storage centers incentives in Boone County and the continued investigation of the Mamtek project.

Mid-MO RPC Mapping Prices

Due to the volume of requests for additional map printing, Mr. Siegmund would like the Board of Directors to consider allowing the Mid-MO RPC staff to recoup those printing expenses. A list of minimal printing costs was included In the board packet. Mr. Siegmund will draft a change to the operating procedures bylaw for the Board of Directors to review at a future meeting.

Associate Membership

Upon the request of the Board of Directors, Mr. Siegmund presented the proposed bylaw change to allow for associate membership. The membership would be available to private businesses, non-profits, educational institutions and engineering/consulting firms. Membership fees would be an annual assessment of \$125 with the flexibility of mutual membership exchanges whenever possible.

Pam Murray motioned to approve the proposed bylaw change. Les Hudson seconded the motion and it passed unanimously. This will become effective with the upcoming fiscal year beginning July 1, 2012. Some discussion followed in regards to associate members being allowed to be a committee member. Chris Wrigley suggested the Board of Directors Bylaws prevent an associate member from participating as a committee member due to conflict of interest. Mr. Siegmund will research the bylaws for any conflict of interest language.

Agenda Item VI. Committee Reports

Economic Development Advisory Committee

Pam Murray, the Economic Development Advisory Committee (EDAC) Chair, reported the committee met at Columbia Regional Airport on February 14. A presentation was made by Damon Porter on the MO BroadbandNow Initiative. Draft meeting minutes were included in the board packet.

Transportation Advisory Committee

Eddie Brickner, TAC Chair, reported MoDOT's Steve Engelbrecht gave an overview of the average costs for highway construction per lane mile for the Central District. The Mid-MO RPC staff will meet with MoDOT engineers to further work on the transportation needs list. The draft meeting minutes were included in the board packet. The next committee meeting will be March 28, 2012.

The MoDOT Statewide Planning Partner meeting will be held on February 23, 2012. An agenda was included in the board packet. Seating will be provided in the gallery area for anyone wanting to observe this meeting.

Regional Homeland Security Oversight Committee

Lee Ann Jestis reported that the Area F RHSOC currently had three grant cycles open. Ms. Jestis reviewed the activity for each grant cycle. Activities for the FY09 will be completed by July 1, 2012. She reported the procurement of a prime mover truck for FY10 has been completed and numerous items will be ordered through state contracts. Due to FY11 reduction of funding there will only be three major areas of activity. Ms. Jestis reported that the FY12 funds can be used for maintaining and sustaining existing equipment. This has not been an allowable cost in past grant cycles.

Committee member Tony St. Romaine has stepped down from a municipal position and the committee is seeking a replacement for this position. There will be a RHSOC meeting on March 13 and Ms. Jestis will be sending out more information at a later date.

Agenda Item VII. Announcements

The city of Wardsville has contacted Mid-MO RPC to assist in locating a funding source for the purchase of warning sirens. Mr. Siegmund reported that Wardsville does not qualify for CDBG or USDA funds but the electric co-ops may be able to assist with funds. A list of small communities that may need warning sirens has been compiled by Mid-MO RPC staff as this may be a future project.

Mr. Eaton reported that the Howard County Industrial Park is now a certified site. He thanked everyone who assisted with this.

Gabe Craighead reported the easement contracts with the land owners have been signed for the widening and paving 1.8 miles of gravel road to OCCl, Inc. in Callaway County, in conjunction with the CDBG grant.

Agenda Item VIII. Adjournment

Darrel King made a motion to adjourn the meeting at 6:18 pm. Motion passed unanimously.