

Mid-Missouri Regional Planning Commission
Board of Directors Meeting Minutes
Wednesday, February 26, 2014
Meeting Minutes

DRAFT

Attendees:	Representing:
Kenneth E. Kunze	Moniteau County
Robin Triplett	City of Fayette
Norris Gerhart	City of California
Les Hudson	City of Fulton
Brian Crane	City of Holts Summit
Ed Siegmund	Mid-MO Regional Planning Commission (Mid-MO RPC)
Debra Griffin	Mid-MO RPC
Tim Grenke	City of Centralia
Lowell Eaton	Howard County
Sonny Sanders	City of Jefferson
Lee Ann Jestis	Mid-MO RPC
Eddie Brickner	Cooper County
Virginia Bayne	City of St. Martins
Marsha Broadus	Howard County
Mike Kelley	City of Tipton
Dan Atwill	Boone County
Austin Kramer	Congresswoman Vicky Hartzler Representative

Agenda Item I. Welcome

Agenda Item II. Call to Order

Chairman Eddie Bricker called the meeting to order at 5:30 pm. Introductions were made around the room by those present.

Agenda Item III. Approval of Agenda

Les Hudson motioned to approve the agenda. Mike Kelley seconded the motion. Motion passed unanimously.

Agenda Item IV. Review and Approval of Minutes

Brian Crane motioned to approve the August 28, 2013 meeting minutes. Lowell Eaton seconded the motion. Motion passed unanimously.

Agenda Item V. Financial Reports

Lee Ann Jestis presented the Balance Sheet for the month of December. Ms. Jestis reported that due to changes in the RHSOC reimbursement procedures, \$25,000 was moved from reserves to the RHSOC account. This will provide funds for RHSOC expenditures that will be reimbursed to Mid-MO RPC. RPC expenditures for December totaled \$26,970.37 and a total of \$18,922.20 in revenues was received with \$24,738.73 in outstanding invoices. Total fund balance for December including reserves is \$161,091.93.

Ms. Jestis presented the Budget Report for the month of December. She indicated that December was six months into the fiscal year, with budget line items tracking accordingly with total budget expenditures at fifty percent. Norris Gerhart motioned to approve the December Financial Reports as presented. Kenneth Kunze seconded the motion. Motion passed unanimously.

Ms. Jestis presented the Balance Sheet for the month of January. Expenditures for January totaled \$25,393.91 and a total of \$29,542.61 in revenues was received with \$27,227.05 in outstanding invoices. Total fund balance for January including reserves was \$139,594.05. Ms. Jestis presented the Budget Report for the month of January. She indicated that January was seven months into the fiscal year, with budget line items tracking accordingly with total budget expenditures at fifty-eight percent.

Les Hudson motioned to approve the January Financial Reports as presented. Robin Triplett seconded the motion. Motion passed unanimously.

Ms. Jestis presented the Balance Sheet for the month of February. Expenditures for February totaled \$31,331.24 and a total of \$34,757.66 in revenues was received with \$22,770.06 in outstanding invoices. Total fund balance for February including reserves was \$168,827.73. Ms. Jestis presented the Budget Report for the month of February. She indicated that we were eight months into the fiscal year, with budget line items tracking accordingly with total budget expenditures at sixty-six percent.

Mike Kelley motioned to approve the February Financial Reports as presented. Norris Gerhart seconded the motion. Motion passed unanimously.

Agenda Item VII. Action-Discussion Items

Approval to Amend Personnel Policy-Health Insurance

Ed Siegmund presented an amendment to the Personnel Policy - health insurance benefit based on hours per month pay status. This will allow for employees that work on an agreed monthly hourly total (part time employee) to receive health insurance at a pro-rated level. Eddie Brickner noted the Executive Board felt this recommendation was a positive move and encouraged the board members to approve.

Norris Gerhart motioned to approve the amendment. Lowell Eaton seconded the motion. Motion passed unanimously.

Approval to Enter Into Agreement with MO Association of Councils of Government

Mr. Siegmund reported the Missouri Department of Public Safety (DPS) has received funding to assist state, regional and local governments as they plan for statewide public safety broadband network. These funds will support planning, consultation, education and outreach activities related to the First Responder Network Authority (FirstNet). FirstNet will be a single nationwide network that facilitates broadband communications to meet public safety user needs during emergencies. DPS is entering into an agreement with the Missouri Association of Councils of Government (MACOG) to provide administrative support services to this effort. MACOG intends to contract with the 19 regional planning commissions for meeting coordination services within the respective RPC region.

Mr. Siegmund is seeking approval from the board to enter into this contractual agreement with MACOG. Mid-MO RPC will provide meeting coordination activities for four FirstNet planning meetings from March 2014 thru March 2015. The RPC may be reimbursed for expenses up to \$3,000 per meeting, with the potential for additional revenue of \$12,000.

Dan Atwill motioned to approve the request. Mike Kelley seconded the motion. Motion passed unanimously.

Approval to Enter Into Agreement with State Emergency Management Agency

Mr. Siegmund reported the Boone County's current Hazard Mitigation Plan will expire in November 2015. Mr. Siegmund is requesting approval from the board to proceed with a contractual agreement with Missouri State Emergency Management Agency (SEMA) to provide consultant planning services for this activity. Compensation is a total of \$25,000 for preparing the plan update, \$18,750 for Mid-MO RPC planning activities and a \$6,250 grant match. This activity is projected to be within the FY15.

Kenneth Kunze motioned to approve the request. Tim Grenke seconded the motion. Motion passed unanimously.

Audit Overview-Response

Mr. Siegmund reported the Mid-MO RPC FY13 audit has been completed. The report will be available on the RPC web site and printed copies were available to the board members. Mr. Siegmund gave a quick general review. A handout was included in the agenda packet.

Transportation Planning Updates

The Mid-MO RPC staff have been engaged with the local government membership to identify transportation needs that will include multimodal within the RPC region. This information will be provided to MoDOT and the Transportation Advisory Committee in upcoming meetings. Mr. Siegmund reported a one cent temporary sales tax and use tax (HJR68) has been introduced to fund transportation projects. Should this bill be passed and approved by the voters, HJR68 would distribute funds between county (5%), cities (5%), and state road fund (90%). Out of the state road fund, Capital Area Metropolitan Planning Organization (CAMPO), Columbia Area Transportation Study Organization (CATSO) and Mid-MO RPC are recommending forty percent of the funds to be directed to taking care of the system, twenty-five percent to safety projects, twenty-five percent to economic development and ten percent to multimodal.

Legislative Update

Mr. Siegmund gave a brief overview on a few local key house bills regarding transportation, economic development, wireless infrastructure development and public safety that might be of interest. Those bills are HJR 68, SJR 48, HB 1506, SB 649, SB 650, SB 653, HB 1454 and HB 1573. Details of these bills were included in the agenda packet.

Staff Activity Report

Mr. Siegmund briefly reviewed a few of the current staff activities. A possible upcoming economic development project with the University of Missouri has been identified and would require a letter of support from the RPC. Mr. Siegmund requested the board's approval for the RPC to provide the support letter if requested. Tim Grenke motioned to approve the request. Les Hudson seconded the motion. Motion passed unanimously.

Agenda Item VII. Committee Reports

Economic Development Advisory Committee (EDAC)

Chairman Mike Kelley, reported EDAC met at the Columbia Regional Airport and was well attended. A presentation was given on the Columbia Regional Airport by Airport Manager, Don Elliott. Minutes of the February 11 EDAC were included in the meeting packet.

Transportation Advisory Committee (TAC)

Chairman Kenneth Kunze, reported the TAC met on January 22 at the Southern Boone County Public Library in Ashland. Please see the meeting minutes that were included in the agenda packet. Mr. Siegmund indicated that TAC Chairman Kunze, Board of Directors Chairman Eddie Brickner and Mid-MO RPC staff will be attending MoDOT's planning meeting on March 5. Minutes of the January 22 TAC were included in the meeting packet.

Regional Homeland Security Oversight Committee (RHSOC)

Brian Crane reported there was no update as the committee had not met since the last Board of Director's meeting. Ms. Jestis reported open grant cycles were FY11, FY12, FY13 and FY14 application would be available in March. Office of Homeland Security anticipates an early April application deadline.

Agenda Item VIII. Announcements

Tim Grenke announced the Missouri Municipal League dinner has been rescheduled for May but no date has been announced at this time.

Mr. Siegmund announced recreational trail grants for up to \$100,000 with 20% match are now available. For more information visit www.mostateparks.com or contact Mr. Siegmund.

Next Board of Director's meeting will be May 28.

Agenda Item IX. Adjournment

Meeting adjourned at 6:35 p.m.