

Mid-Missouri Regional Planning Commission  
Board of Directors Meeting Minutes  
Wednesday, March 23, 2016  
Meeting Minutes

<b>Attendees:</b>	<b>Representing:</b>
Kenneth Kunze	Moniteau County
Les Hudson	City of Fulton
Dan Atwill	Boone County
Robin Triplett	City of Fayette
Marsha Broadus	Howard County
Darrel King	Moniteau County
Gary Jungermann	Callaway County
Sam Stroupe	Howard County
Gene Rhorer	City of Ashland
Tim Grenke	City of Centralia
Dan Baragary	Cooper County
Mike Kelley	City of California
Virginia Bayne	City of St. Martins
Ed Siegmund	Mid-MO Regional Planning Commission (Mid-MO RPC)
Lee Ann Jestis	Mid-MO RPC
Debra Griffin	Mid-MO RPC

**Agenda Item I and II. Welcome and Call to Order**

Chairman Gary Jungermann called the meeting to order at 5:25 pm. Introductions were made by those present.

**Agenda Item III. Approval of Agenda**

Darrel King motioned to approve the agenda. Kenny Kunze seconded the motion. Motion passed unanimously.

**Agenda Item IV. Review and Approval of Minutes**

Darrel King motioned to approve the December 16, Board Meeting Minutes. Tim Grenke seconded the motion. Motion passed unanimously.

**Agenda Item V. Financial Reports**

Ed Siegmund reported expenditures for the RPC, as of March 23 totaled \$32,287.65. He indicated a total of \$18,814.42 in revenues was received, with \$21,818.93 in outstanding invoices. Total fund balance including reserves and RHSOC funds was \$150,349.04.

Mr. Siegmund presented the Budget Report for the month of March. He indicated that March was 75% into the fiscal year, with budget line items tracking 5% below projected expenditures. He also indicated the Region F RHSOC Balance Sheet showed the procurement and deposit activity as of March 23rd.

Les Hudson motioned to approve the March financial reports as presented. Kenny Kunze seconded the motion. Motion passed unanimously.

**Agenda Item VI. Action Items**

Executive Director, Ed Siegmund reported on the following discussion-action items.

### **Cedar Creek Watershed - 604B Grant Update**

An RFP was issued to eight engineering firms and following the interviewing process, Engineering Surveys and Services was recommended to assist Callaway County officials in a wastewater feasibility study for the Millersburg area, within the Cedar Creek watershed. After Executive Committee approval the RPC entered into a contract with the consulting firm to complete this project. Projected completion date is December 2016.

### **Cooper County Hazard Mitigation Plan**

A request to enter into a contractual agreements with SEMA and Cooper County to provide consultant planning services to Cooper County to complete a five year update of the Cooper County Hazard Mitigation Plan. The project will require a match commitment from the County of \$6,546.33 and will be included in the FY17 work program. Tim Grenke motioned to approve the request as presented. Dan Atwill seconded the motion. Motion passed unanimously.

### **Resolution Adopting FY16 Regional Transportation Plan Update**

The Regional Transportation Plan update has been completed by RPC staff and the Transportation Advisory Committee has recommended the adoption of the plan by the Board of Directors. Darrel King motioned to approve the request as presented. Virginia Bayne seconded the motion. Motion passed unanimously.

### **Recommendation of Projects for Disaster Planning CDBG Grant Funds**

Through the Missouri Department of Economic Development, disaster planning funds have been awarded to the Missouri Association of Councils of Government (MACOG). Funds will be made available to the RPC for completing a deployable equipment asset inventory for the RPC region, as well as, assisting communities with planning efforts to become more disaster resilient. The following community projects were presented:

- Comprehensive Plan Updates for Centralia and Ashland-including incorporating disaster preparedness.
- GIS mapping and utility data collection (region-wide).
- Technical assistance to local communities for storm warning sirens and safe rooms.
- Development of a “Map Your Neighborhood” region-wide program.

Kenny Kunze motioned to approve the projects as presented. Les Hudson seconded the motion. Motion passed unanimously.

### **Approval of Personnel Replacement - Planner/GIS Technician**

An advertisement will be placed for the Planner/GIS Technician position in mid-April. Interviews will take place in May and June. The new employee would have a start date of July 1 of the FY17. Personnel Chair Les Hudson, Board Chair Gary Jungermann and another board member will assist in the interviewing process. Tim Grenke and Gene Rhorer have volunteered to participate. The Board acknowledged the need and approved the request to hire an individual for the vacant position.

### **FY15 Audit Report**

An overview of the RPC audit for the fiscal year ending June 30, 2015 was included in the board packet. The report highlights were the total assets of \$145,103. The RPC and a contributing member of the Missouri Local Government Employees Retirement System (LAGERS). The plan is fully funded with the commission expense of \$11,598 during FY15.

### **Missouri Mobility Management Project Update**

The project began October 2015, with the hiring of Mobility Coordinator Anthony Nichols. An activity report included in the board packet indicated the successes the project has. The call volume of individuals seeking assistance with finding transportation has been consistently increasing, with CMCA creating a new data management system to track calls. The project is also generating outside support from other organizations.

### **Board of Directors Composition**

It was discussed that representative from board member communities Otterville and Holts Summit are vacant. Cooper County Presiding Commissioner Don Baragary, will contact City of Otterville regarding their vacant board seat. Callaway Presiding Commissioner Gary Jungermann, will contact the City of Holts Summit regarding their vacant board seat.

### **Activity Report**

A quick overview was given of the RPC community and economic development projects. A tracking sheet was provided in the board packet. Discussion included:

Through MACOG the Missouri Department of Natural Resources (MoDNR) has grant funds available for a Clean Water On-site Revolving Loan Program. This program will provide financing to homeowners seeking to make improvements or replace their on-site wastewater (septic) system. A fee will be paid to the RPC for staff to conduct outreach and marketing efforts for the program throughout the RPC region. Application assistance will also be provided by staff members. The completed application will be submitted to another RPC to process the loan.

MoDNR also has a Community Services Initiative and Watershed Planning grant to assist small communities whose wastewater discharge compliance requirements pose a high economic burden on the community. Additional Resource Grants are available to communities for water quality planning.

Hazard mitigation planning for Cooper, Howard and Moniteau Counties will be due in the upcoming FY17.

## **Agenda Item VII. Committee Reports**

### **Economic Development Advisory Committee (EDAC)**

Tim Grenke reported the group toured Hubbell Power Systems in Centralia. Hubbell is the nation's leading producer of earth anchors for utility distribution and civil construction. The next meeting will be April 12 at Columbia Regional Airport.

### **Transportation Advisory Committee (TAC)**

Kenny Kunze reported MoDOT staff Mike Henderson gave a recap of the Statewide Transportation Planners Meeting. Mike Schupp reported on the I-70 improvements and the west bound Missouri River bridge maintenance work schedule. Jenni Jones also reported on TAP and TEAP grant funding. Mid-MO RPC staff gave an update on the Mid-Missouri Transportation Coordination Council.

### **Area F RHSOC**

Lee Ann Jestis highlighted key dates for the FY16 grant cycle. These funds can be used for generator inspections and load testing. Applications are due at 5 p.m. April 15. Anticipated regionalization funding is approximately \$270,000. FY14 grant activity reports were included in the board packet.

**Agenda Item VIII. Announcements**

U.S. Senator Claire McCaskill has invited the Mid-MO RPC to present at the 2016 Government Grant Symposium event on June 1st in Columbia.

**Agenda Item IX. Adjournment**

Chairman Gary Jungermann adjourned the meeting at 6:55 p.m.