

# Mid-Missouri Regional Planning Commission

## Board of Directors – Meeting Minutes

March 28, 2018

<b>Attendees:</b>	<b>Representing:</b>
Gary Jungermann	Callaway County
Sam Stroupe	Howard County
Kenneth Kunze	Moniteau County
Les Hudson	City of Fulton
Mike Kelley	Moniteau County
Dan Atwill	Boone County
Don Baragary	Cooper County
Katrina Williams	City of Jefferson (CAMPO)
Robin Triplett	City of Fayette
Marsha Broadus	Member at Large
Darrel King	Member at Large
Kris Scheperle	Cole County
Julie Thacher	City of Boonville
Gene Rhorer	City of Ashland
Tim Grenke	City of Centralia
Ed Siegmund	Mid-MO Regional Planning Commission (Mid-MO RPC)
Debra Griffin	Mid-MO RPC
David Bock	Mid-MO RPC

### **Agenda Item I and II. Welcome and Call to Order**

Chairman Kris Scheperle called the meeting to order at 4:00 pm.

### **Agenda Item III. Approval of Agenda**

Dan Atwill motioned to approve the agenda. Don Baragary seconded the motion. Motion passed unanimously.

### **Agenda Item IV. Review and Approval of Minutes**

Mike Kelley motioned to approve the December 27<sup>th</sup> board meeting minutes. Dan Atwill seconded the motion. Motion passed unanimously.

### **Agenda Item V. Financial Reports**

Ed Siegmund reported the RPC expenditures as of March 26 totaled \$39,954.14. He indicated a total of \$43,436.61 in revenues was received, with \$27,341.26 in outstanding invoices. Total fund balance including reserves and RHSOC funds was \$188,109.16. Mr. Siegmund presented the FY18 March Budget Report with budget line items tracking slightly higher due to employee liability payout.

Don Baragary motioned to approve the March Balance and Budget Reports as presented. Dan Atwill seconded the motion. Motion passed unanimously.

### **Agenda Item VI. Action Items**

### **FY17 Audit Review**

Mr. Siegmund reported the annual RPC audit has been completed and printed copies are available. Key points were: the total net position of the organization is \$139,600; the net change in fund balances increased \$13,028; the accrued payroll liability is \$15,575; total expenditures totaled \$576,563; contributed 6.7% of eligible employee wages to LAGERS retirement system.

### **2018 Work Program Update**

David Bock highlighted current CDBG project activities underway that included: Boone County, American Outdoor Brands; Bunceton and Russellville wastewater.

### **Staffing/Personnel Discussion**

Mr. Scheperle updated members present on the hiring process the Executive Committee went through for the Executive Director position. After the Executive Committee conducted interviews, the position was offered to applicant David Bock, and he has accepted. Scheperle asked for the board approval of the appointment. Kenny Kunze motion to approve. Don Baragary seconded the motion. Motion passed.

David Bock reported the RPC will continue operations at the same staffing level. The planner position was advertised and screening interviews of applicants are scheduled for the first week of April. Interviews for a GIS intern to be hired for the summer will be underway as well, as the current intern will be graduating in May. Les Hudson has agreed to continue as Personnel Chair until his employment at the City of Fulton ends in approximately 2-3 months.

### **Dues Discussion – FY19**

Mr. Siegmund led the discussion on the RPC membership dues. He reviewed the previous board discussions and actions board members have taken.

Gary Jungermann motioned to increase the membership dues by .01 per capita and establish a maximum annual dues level of \$20,000 for any individual local government. Don Baragary second the motion. Motion passed unanimously.

No consensus could be made on the EDA project fee structure for non-members. The board members will further review the adoption if a policy regarding appropriate compensation for assistance with EDA projects.

### **EDA Work Program – FY18**

The Economic Development Administration amended the RPC three year funding award and extended it through June 30, 2019. It is anticipated that funding will be at the \$70,000 level for FY18. Siegmund requested approval from the board to proceed with authorizing signatures of the Board Chairman and Executive Director.

Mike Kelley motioned to approve the request as presented. Kris Scheperle seconded the motion. Motion passed unanimously.

## **Agenda Item VII. Committee Reports**

### **Economic Development Advisory Committee (EDAC)**

Mike Kelley reported Ameren legislative representative Rick Eastman, presented the benefits of Senate Bill 564 which proposes to cap the rate of energy costs and provide the funds to make changes to century-old regulations in Missouri that prevent the modernization of our grid in the same safe, secure and stable.

**Transportation Advisory Committee (TAC)**

Kenny Kunze referred the members to the February 28<sup>th</sup> transportation meeting minutes included in the board packet.

**Area F Regional Homeland Security Oversight Committee (RHSOC)**

Ed Siegmund reported the RHSOC grant application process will be discussed at the next RHSOC meeting on April 17<sup>th</sup>.

Board members also discussed projects and community activities currently underway within the respective local government.

Meeting concluded at 5:35 p.m. and was followed by Ed's retirement dinner at the Ashland American Legion Hall.