

Mid-Missouri Regional Planning Commission
Board of Directors Meeting Minutes
Wednesday, June 24, 2015
Meeting Minutes

DRAFT

Attendees:	Representing:
Kenneth Kunze	Moniteau County
Les Hudson	City of Fulton
Josh Hawkins	City of Ashland
Dan Atwill	Boone County
Julie Thacher	City of Boonville
Walt Banks	City of New Franklin
Norris Gerhart	City of California
Marsha Broadus	Howard County
Sonny Sanders	City of Jefferson
Darrel King	Moniteau County
Virginia Bayne	City of St. Martins
Kris Scheperle	Cole County
Gary Jungermann	Callaway County
Ed Siegmund	Mid-MO Regional Planning Commission (Mid-MO RPC)
Lee Ann Jestis	Mid-MO RPC
Debra Griffin	Mid-MO RPC

Agenda Item I and II. Welcome and Call to Order

Chairman Dan Atwill called the meeting to order at 5:30 pm. Introductions were made by those present.

Agenda Item III. Approval of Agenda

Gary Jungermann motioned to approve the agenda. Les Hudson seconded the motion. Motion passed unanimously.

Agenda Item IV. Review and Approval of Minutes

Kris Scheperle motioned to approve the March 25th meeting minutes. Les Hudson seconded the motion. Motion passed unanimously.

Agenda Item V. Financial Reports

Lee Ann Jestis presented the Balance Sheet for the month of June. Ms. Jestis reported June expenditures totaled \$24,853.76 and a total of \$29,990.60 in revenues was received with \$3,032.98 in outstanding invoices. Total fund balance for June including reserves was \$149,983.03.

Ms. Jestis presented the Budget Report for the month of June. She indicated that \$20,000 reserve funds would be transferred into checking and those funds would be moved back into reserves following the quarterly July billing.

Norris Gerhart motioned to approve the June financial reports as presented. Gary Jungermann seconded the motion. Motion passed unanimously.

Agenda Item VI. Action Items

Executive Director, Ed Siegmund reported on the following discussion-action items.

Mobility Management Project Overview

Mid-MO RPC has been granted Federal Transit Administration 5310 funding to hire a Mobility Manager to support the ongoing efforts of the Mid-Missouri Transportation Coordination Council (MMTCC) of providing public transportation by private providers in the RPC region. The new staff position will be created in partnership with Central Missouri Community Action (CMCA) and would be housed and supervised by CMCA. Eighty percent of the project will be funded by Federal Transit Administration funds and twenty percent by the Missouri Developmental Disabilities Council.

Federal regulation requires the RPC to have a Title VI policy which prohibits discrimination on the basis of their race, color, national origin, disability/handicap, sex, age, or income status in connection with programs or activities receiving financial assistance from the Federal Highway Administration.

Mr. Siegmund requested a motion from the Board members to adopt this policy. Darrel King motioned to approve. Josh Hawkins seconded the motion. Motion passed unanimously.

Work Program FY16

All identified funding sources for the work program period of July 1, 2015 thru June 30, 2016 are either under contract, have work programs under review by federal or state agencies, or are carry-over funding for project activities. The major revenue sources for FY16 is balanced between local dues and project administration, the Economic Development Administration Planning Partnership Grant, transportation planning contracts and the Office of Homeland Security activities. The current staffing level of five full time and one part time employee should be adequate to address the anticipated work program requirements.

Dues Packet-Invoicing

Annual membership invoicing for FY16 has been completed. Invoicing packets will be mailed later to membership later in the week. Membership fee is based on the local government population (2010 Census) at the rate of thirty cents per capita. Total membership dues are \$97,911.60, which includes the City of Columbia. A detailed listing was provided in the agenda packet.

Health Insurance

Under the new affordable health care act, using a reimbursement procedure for outside insurance coverage is not allowed. Mr. Siegmund requested approval from the Board for the RPC to no longer reimburse for health insurance but the funds will be moved to employee salaries. Full-time employees will have \$3,800 added to their individual salaries.

Norris Gerhart motioned to approve. Les Hudson seconded this motion. Motion passed unanimously.

Pending Projects-Projected Budget

The projected operational budget funding requirement for the FY16 work program is \$361,608. The identified revenue for FY16 totals \$760,269. This includes anticipated Office of Homeland Security pass-thru funds of \$396,517 for identified procurement activities.

The overall projected expenditure cost (personnel plus operating) is \$339,487, which is \$20,886 more than the FY15 fiscal year. Expenditure increases are attributed to salary adjustments, equipment replacement and projected training costs.

Norris Gerhart motioned to approve the budget as presented. Gary Jungermann seconded the motion. Motion passed unanimously.

Executive Committee - Officers for FY16

Chairman Dan Atwill will rotate to Past Chair. Vice Chairman Gary Jungermann will rotate to Chairman. Tim Grenke will remain as Treasurer and Les Hudson as Personnel Chairman.

Josh Hawkins motioned Kris Schepeler to Vice Chair. Les Hudson seconded the motion. Motion passed unanimously.

Les Hudson motioned Josh Hawkins to Secretary. Kenny Kunze seconded the motion. Motion passed unanimously. Kenny Kunze motioned to accept At-Large Members Darrel King and Marsha Broadus from July 1, 2015 to June 30, 2016. Sonny Sanders seconded the motion. Motion passed unanimously.

Committee Chairs are as follows:

Economic Development Advisory Committee - Mike Kelley

Transportation Advisory Committee - Kenny Kunze

Regional Homeland Security Oversight Committee Liaison – Josh Hawkins

Darrel King motioned to accept current Committee Chairs from July 1, 2015 to June 30, 2016. Kenny Kunze seconded the motion. Motion passed unanimously.

Agenda Item VII. Committee Reports

Economic Development Advisory Committee (EDAC)

Kris Schepeler reported the committee met on June 23 at the Columbia Regional Airport. Dan Lennon, Director of the Missouri Division of Tourism, was the guest speaker.

Transportation Advisory Committee (TAC)

TAC Chairman, Kenneth Kunze, reported the committee met March 25, at the Southern Boone County Public Library in Ashland. Minutes to this meeting were included in the agenda packet.

Agenda Item VIII. Announcements

Kris Schepeler reported the July 4th Salute to America will have free concerts on the Capital lawn and fireworks at dusk.

Julie Thatcher reported the annual Boonville Heritage Days will be June 25-27.

Agenda Item IX. Adjournment

Darrel King motioned to adjourn. Virginia Bayne seconded the motion. Motion passed unanimously.

Vice-Chairman Gary Jungermann adjourned the meeting at 7:00 p.m.