

Mid-Missouri Regional Planning Commission  
Board of Directors Meeting Minutes  
Wednesday, June 27, 2012  
Meeting Minutes

**DRAFT**

**Attendees:**

Norris Gerhart  
Brian Crane  
Robin Triplett  
Darrel King  
Chris Wrigley  
Kenneth Kunze  
Les Hudson  
Eddie Brickner  
Mike Kelly  
Gabe Craighead  
Nathan Nickalaus  
Ed Siegmund  
Debra Griffin  
Lee Ann Jestis

**Representing:**

City of California  
City of Holt Summit  
City of Fayette  
Moniteau County  
Cole County  
Moniteau County  
City of Fulton  
Cooper County  
City of Tipton  
Callaway County  
City of Jefferson  
Mid-MO Regional Planning Commission (Mid-MO RPC)  
Mid-MO RPC  
Mid-MO RPC

**Agenda Item I. Welcome**

**Agenda Item II. Call to Order and Approval of Agenda**

Secretary Norris Gerhart called the meeting to order at 5:33 pm. Kenny Kunze motioned to approve the agenda. Darrel King seconded the motion. Motion passed unanimously.

**Agenda Item III. Review and Approval of Minutes**

Les Hudson motioned to approve the April 25, 2012 meeting minutes. Darrel King seconded the motion. Motion passed unanimously.

**Agenda Item IV. Financial Reports**

Ed Siegmund, Executive Director, Mid-MO RPC, presented the June Treasurer's Report. Mr. Siegmund indicated expenditures for June totaled \$25,879.88 and a total of \$12,516.11 in revenues was received. Total fund balance projected for June including reserves is \$152,150.30.

Mr. Siegmund presented the 2011-12 Budget Report for the month of June. He indicated that we were ten months (93%) into the fiscal year, with budget line items tracking accordingly with total budget expenditures at 80%. The total FY12 projected revenue is \$369,635.86 and the total FY12 projected expenditures is \$336,092.46. Mr. Siegmund explained that \$27,500 will be placed into reserves and \$6,043.40 will carry over.

Darrel King motioned to approve the financial reports as presented. Robin Triplett seconded the motion. Motion passed unanimously.

## **Agenda Item V. Business**

### **Acceptance of EDA Grant investment**

Mr. Siegmung requested board approval for Mid-MO RPC to enter into the Economic Development Administration (EDA) planning partnership agreement for FY13. Chris Wrigley motioned to approve the request. Darrel King seconded the motion. Motion passed unanimously.

### **FY13 Budget – Review and Approval**

Mr. Siegmund discussed the proposed FY13 work program and budget for the period of July 1, 2012 thru June 30, 2013. The identified revenue for the fiscal year totals \$400,373. All identified revenue sources are under contract or the work program has been approved. The major revenue sources is balanced between project administration, the EDA Planning Partnership Grant, the MoDOT planning contracts, DED Disaster Planning Grant, Office of Homeland Security activities and local dues.

The FY13 budget reflectes a funding carry over from the FY12 budget totaling \$30,000. These funds are from the projected FY12 fund balance combined with FY12 fourth quarter invoices that will be received after June 30. Dues and carry over funds are used to match other grant awards (i.e. MoDOT planning activities, EDA planning grant, and Office of Administration).

Les Hudson motioned to approve the fiscal year 2013 budget as presented. Kenny Kunze seconded the motion. Motion passed unanimously.

### **Election of Officers**

Darrel King nominated Eddie Brickner for Chair. Chris Wrigley seconded the nomination and nomination passed unanimously. Darrel King motioned for nomination to cease and vote for election by acclamation. Chris Wrigley seconded the motion. Motion passed unanimously.

Darrel King nominated Chris Wrigley for Vice Chair. Brian Crane seconded the nomination and nomination passed unanimously. Darrel King motioned for nomination to cease and vote for election by acclamation. Eddie Brickner seconded the motion. Motion passed unanimously..

Darrel King nominated Norris Gerhart for Secretary. Kenny Kunze seconded the nomination and nomination passed unanimously. Darrel King motioned for nomination to cease and vote for election by acclamation. Eddie Brickner seconded the motion. Motion passed unanimously.

Darrel King nominated Mike Jackson for Treasurer. Les Hudson seconded the nomination and nomination passed unanimously. Darrel King motioned for nomination to cease and vote for election by acclamation. Chris Wrigley seconded the motion. Motion passed unanimously..

A motion was made by Darrel King to accept the following slate of committee chairs:

Budget Chairman: Mike Jackson

Personnel Chairman: Les Hudson

TAC Chairman: Kenny Kunze

EDAC Chairman: Mike Kelly

Homeland Security Chairman: Brian Crane

Chris Wrigley seconded the motion. Motion passed unanimously.

### **Mid-MO RPC Orientation Meeting**

An informal orientation meeting will be held from 11:30 a.m. to 1 p.m., on July 18, 2012, at the Mid-MO RPC office. Anyone who would like to know more about the RPC and what services we provide are welcome to attend. A light lunch will be provided for attendees.

### **MoDNR Revolving Loan Program**

Mr. Siegmund reported the Missouri Association of Councils of Government (MACOG) has partnered with the Department of Natural Resources and have established a revolving loan fund to fix septic tanks. This program is for anyone who cannot qualify for a conventional loan. The four pilot areas at this time are; Southeast Missouri Regional Planning Commission (Perryville), Kaysinger Basin Regional Planning Commission (Clinton), Meramec Regional Planning Commission (St. James), and Boonslick Regional Planning Commission (Warrenton). Mr. Siegmund will monitor this program as a potential revenue source for Mid-MO RPC. An information pamphlet about the program was included in the board agenda packet.

### **New Franklin Sewer Project**

Mr. Siegmund reported the City of New Franklin has received a letter of invite from the Department of Economic Development (DED) for a Community Development Block Grant (CDBG). The invitation is extended for an amount not to exceed \$500,000 for improvements to New Franklin's wastewater systems. Total project cost will be \$1.9 million.

## **Agenda Item VI. Committee Reports**

### **Economic Development Advisory Committee (EDAC)**

Mr. Siegmund reported the EDAC will meet on July 10, at the Columbia Regional Airport. Mr. Tim Jameson, Assistant Athletic Director from the University of Missouri, will speak regarding the Southeastern Conference (SEC) fans attending Mizzou home games that will be looking for area attractions during their stay. This will be an excellent meeting for area chamber of tourisms to attend.

### **Transportation Advisory Committee (TAC)**

Eddie Brickner, TAC chair, reported that the last TAC meeting was held on May 23, and the draft meeting minutes were included in the board agenda packet. The next committee meeting will be July 25, 2012.

### **Regional Homeland Security Oversight Committee (RHSOC)**

Ms. Jestis reported that there are currently four grant cycles open and a financial report for each fiscal year was included in the agenda packet. There is approximately \$14,423.27 FY09 funds still remaining, and purchases will need to be completed by July 31, 2012. There was \$18,054.64 of re-allocation funds from FY09 that was used to purchase equipment for the Homeland Security Response Teams (HSRT). Ms. Jestis explained there are currently \$428,576.47 FY10 funds and \$204,032 FY11 funds remaining. Funds for the FY12 total \$157,461.58 and project completion will be 2014. A list of the FY12 projects that have been submitted was included in the agenda packet.

### **Agenda Item VII. Staff Report**

Mr. Siegmund indicated a summary of the FY12 projects and staff activities was included in the agenda packet, for the board members to review.

### **Agenda Item VII. Announcements**

Mr. Siegmund will execute an audit agreement, with Unger and Associates, with the audit to be completed in September.

### **Agenda Item VIII. Adjournment**

Chris Wrigley motioned to adjourn the meeting.

Meeting adjourned at 6:38 p.m.