

Mid-Missouri Regional Planning Commission
Board of Directors Meeting Minutes
Wednesday, August 27, 2014
Meeting Minutes

DRAFT

Attendees:	Representing:
Kenneth E. Kunze	Moniteau County
Robin Triplett	City of Fayette
Norris Gerhart	City of California
Les Hudson	City of Fulton
Eddie Brickner	Cooper County
Marsha Broadus	Howard County
Mike Kelley	City of Tipton
Sonny Sanders	City of Jefferson
Lowell Eaton	Howard County
Doc Kritzer	Callaway County
Kenneth Kunze	Moniteau County
Josh Hawkins	City of Ashland
Darrel King	Moniteau County
Brian Crane	City of Holts Summit
Ed Siegmund	Mid-MO Regional Planning Commission (Mid-MO RPC)
Lee Ann Jestis	Mid-MO RPC
Debra Griffin	Mid-MO RPC

Agenda Item I. Welcome

Agenda Item II. Call to Order

Chairman Dan Atwill called the meeting to order at 5:30 pm. Introductions were made by those present.

Agenda Item III. Approval of Agenda

Doc Kritzer motioned to approve the agenda. Kenny Kunze seconded the motion. Motion passed unanimously.

Agenda Item IV. Review and Approval of Minutes

The May 28 meeting minutes will be forwarded to Board members at a later date.

Agenda Item V. Financial Reports

Lee Ann Jestis presented the Balance Sheet for the month of July and August. Ms. Jestis reported July expenditures totaled \$27,670.39 and a total of \$60,036.46 in revenues was received with \$18,548.12 in outstanding invoices. Total fund balance for July including reserves was \$198,647.63.

The Balance Sheet expenditures for August totaled \$27,676.18 and a total of \$16,601.23 in revenues was received with \$9,121.90 in outstanding invoices. Total fund balance for August including reserves was \$182,794.99.

Ms. Jestis presented the Budget Report for the month of July and August. She indicated that July was the beginning of the fiscal year, with budget line items tracking accordingly with total budget expenditures for July and August at 16%.

Ms. Jestis presented the Balance Sheet for the Region F RHSOC for the month of August. Expenditures totaled \$94,724.63 and a total of \$117,108.90 in reimbursements was received. Total fund balance for August was \$22,384.27.

Doc Kritzer motioned to approve the July and August financial reports as presented. Kenny Kunze seconded the motion. Motion passed unanimously.

Agenda Item VI. Action-Discussion Items

Executive Director, Ed Siegmund reported on the following discussion items.

Office of Administration - State Regional Grant Agreement

Mr. Siegmund requested the approval for Mid-MO RPC to submit to the Missouri Department of Administration a FY15 grant funding application. Norris Gerhart motioned to approve the request. Les Hudson seconded the motion. Motion passed unanimously.

Aerial Imagery Cooperative Procurement Project

An updated cost estimate for the aerial imagery project from Jason Warzinik The group pricing for Cooper, Howard and Moniteau Counties would drop to \$28 per square mile for the one foot ortho imagery. The value of a regional flight rather than a county or individual flight is a savings of 20-40%. The target cutoff date for participation in the aerial flight is September 17.

Asset Management Project - University of Missouri

The project is part of a US DOT grant that MU received in partnership with Iowa State for a regional University Transportation Center. Interested communities will be provided with templates and tools for implementing a framework with accurate information on transportation infrastructure. There will be a presentation by MU Research Engineer on the project at the September TAC meeting.

Building Department Services - IBTS

Mr. Siegmund is determining if there is an interest from the membership communities to investigate the possibility of a regional services approach for local government services. These services include-code enforcement, building code services, plat review, storm water management, engineering, etc. Anyone with an interest should contact Mr. Siegmund.

Region F RHSOC - FY15 Grant Application

Project applications for FY15 totaled \$809,596.19. Mid-MO RPC has submitted grant requests for \$20,000 for regionalization administrative services and a 5% procurement fee of \$14,207. The grant review/scoring meeting for the applications will be at 1:30 on September 9th at the Cole County Fire Station #4. The applications will be scored by one representative from each of the RHSOC Disciplines Committee.

Grant Funding Announcement - Transportation Alternatives Program (TAP)

TAP is a consolidation of three discontinued grant programs: Safe Routes to School, Transportation Enhancements, and the Recreational Trails Program. Communities are now required to provide a 20% match for a Safe Routes to School project. The total funding for TAP this year is approximately \$800 million. TAP applications will be available in September and application deadline is October 31, 2014.

Staff Report

The Economic Development Advisory Committee (EDAC) met in Tipton at Co-Mo Connect, a subsidiary of Co-Mo Electric, to discuss the gigabit internet service that Co-Mo Electric now provides to its customers in rural Missouri. This is an asset to the region and should be promoted to attract companies requiring fast internet, such as data/call centers.

The University of Missouri Board of Curators approved the development of a section of MU's Columbia's South Farm for a new research park (Discovery Ridge). The first phase infrastructure has been completed and an interchange and overpass opened connecting to Highway 63. Mr. Siegmund will be meeting with EDA to see if Discovery Ridge can qualify for EDA funds.

Mid-MO RPC staff is nearing completion of the Missouri Developmental Disabilities Council/Mid-MO RPC Transportation Coordination Implementation Strategy, that will improve coordination among transportation stakeholders and human service providers within the region.

Mid-MO RPC staff has been working to complete procurements for FY11 and FY12, Area F Regional Homeland Security Oversight Committee grants.

The Low and Moderate Income(LMI) percentage has been generated by the American Community Survey. If a community is over 51% LMI they are eligible for Block Grant funds. LMI surveys will be mailed to the residents of the City of Bunceton and Holts Summit to determine their eligibility.

RFQ's/Bid Responses

A Request for Qualifications for a planning services position is being completed by the City of Ashland. Submissions are due September 3, 2014.

There was discussion from the Board members present and Mr. Siegmund regarding the Mid-MO RPC completing environmental reviews outside the RPC membership. Les Hudson motioned to approve the request for Mid-MO RPC to submit a bid for completion of an environmental review, to Shafer, Kline and Warren, Inc. engineering firm. Josh Hawkins seconded the motion. Motion passed unanimously

FirstNet Planning Meeting

A second in the series of five FirstNet sessions will be held September 3, at the Cole County Fire Station #4, in Jefferson City. FirstNet will be a single nationwide high-speed wireless broadband data network that facilitates broadband communications to meet public safety user needs during emergencies and mission critical incidents.

Audit - September 15-16, 2014

The Mid-MO RPC annual audit is scheduled for September 15-16.

Board of Directors Meeting Proxy

A form was distributed to Board members and Mr. Siegmund requested they designate a proxy or alternate when they are unable to attend Board of Directors meetings.

Agenda Item VII. Committee Reports

Economic Development Advisory Committee (EDAC)

EDAC Chairman, Mike Kelley reported there was a large turnout for the committee meeting at Co-Mo Connect, to discuss the gigabit internet service that it now provides to Co-Mo Electric customers in rural Missouri. A tour of the data center followed the meeting.

Transportation Advisory Committee (TAC)

TAC Chairman, Kenneth Kunze, reported the committee met July 23, at the Southern Boone County Public Library in Ashland. Minutes of the meeting were included in the meeting packet.

Regional Homeland Security Oversight Committee (RHSOC)

Ms. Jestis reported there were \$809,596.19 in FY15 grant requests. The Office of Homeland Security anticipates \$200,000 to be available for FY15.

Agenda Item VIII. Announcements

The RHSOC annual meeting will be held on October 21, at the Cole County Fire Station #4, in Jefferson City.

Agenda Item IX. Adjournment

Kenny Kunze motioned to adjourn. Les Hudson seconded the motion. Motion passed unanimously.

Meeting adjourned at 7:00 p.m.