

Mid-Missouri Regional Planning Commission
Board of Directors Meeting Minutes
Wednesday, September 23, 2015
Meeting Minutes

Attendees:	Representing:
Kenneth Kunze	Moniteau County
Les Hudson	City of Fulton
Dan Atwill	Boone County
Marsha Broadus	Howard County
Darrel King	Moniteau County
Virginia Bayne	City of St. Martins
Kris Scheperle	Cole County
Gary Jungermann	Callaway County
Mike Kelley	City of Tipton
Sam Stroupe	Howard County
Ed Siegmund	Mid-MO Regional Planning Commission (Mid-MO RPC)
Lee Ann Jestis	Mid-MO RPC
Debra Griffin	Mid-MO RPC

Agenda Item I and II. Welcome and Call to Order

Chairman Gary Jungermann called the meeting to order at 5:30 pm. Introductions were made by those present.

Agenda Item III. Approval of Agenda

Kenny Kunze motioned to approve the agenda. Les Hudson seconded the motion. Motion passed unanimously.

Agenda Item IV. Review and Approval of Minutes

Dan Atwill motioned to approve the June 24 Board meeting minutes. Darrel King seconded the motion. Motion passed unanimously.

Agenda Item V. Financial Reports

Lee Ann Jestis presented the RPC Balance Sheet as of September 23. Ms. Jestis reported expenditures totaled \$25,924.43 for the month. She indicated a total of \$25,170.13 in revenues was received, with \$25,380.20 in outstanding invoices. Total fund balance including reserves was \$177,023.19.

Ms. Jestis presented the Balance Sheet for the Region F RHSOC as of September 23. Expenditures totaled \$30,180.52 for the month, and a total of \$35,653.85 in reimbursements was received. Total fund balance for September was \$57,784.88.

Ms. Jestis presented the Budget Report for the month of September. She indicated that September was three months into the fiscal year, with budget line items tracking accordingly with total budget expenditures at twenty-five percent.

Ed Siegmund reported that \$20,000 is expected to be moved back into the reserves fund before the end of FY16. He reminded Board members that in May 2015, \$20,000 was moved from reserves to assist with expenses.

Kenny Kunze motioned to approve the September financial reports as presented. Les Hudson seconded the motion. Motion passed unanimously.

Agenda Item VI. Action Items

Executive Director, Ed Siegmund reported on the following discussion-action items.

Mobility Management Project Update

The total project cost over the next two years is approximately \$190,000. Eighty percent of the project is being funded by a Federal Transit Administration (FTA) Section 5310 grant and twenty percent funding from Missouri Developmental Disabilities Council (MDDC). The RPC has contracted with Central Missouri Community Action (CMCA) to house and supervise the Mobility Coordinator. Interviews have been conducted, and Anthony Nichols has been hired for the position, with a start date of October 1.

Contracts

A contract has been executed with the City of Holts Summit for \$3500 for a environmental report, as a component of an industrial infrastructure Community Development Block Grant (CDBG) proposal. This has been added to the FY16 budget.

The RPC has been selected by the City of Bunceton to assist with the environmental report, CDBG grant application and grant administration, for improvements to its wastewater treatment system. This project is included in the FY16 budget.

A contract has been executed for the Cole County/Jefferson City Hazard Mitigation Plan. SEMA provides funding for the project, with the participation from the County and local jurisdictions providing the in-kind match. Total project cost is \$26,667. This project is included in the FY16 budget.

Kenny Hales, CPA, will perform the audit for the FY15 RPC activities. The audit will be conducted on October 8 and 9. The audit cost is \$3,800. The fee is included in the FY16 budget. Mr. Siegmund requested approval to execute this agreement. Les Hudson motioned to approve the request. Kenny Kunze seconded the motion. Motion passed unanimously.

Transportation FY17 Additional Projects

MoDOT has announced an additional \$30.9 million in funding has been allocated to the Central District. The funds are a result of State revenues exceeding projections. The draft list of projects focus on bridge and pavement improvements. The project list was included in the meeting packet.

Disaster Resiliency Project

The Missouri Department of Economic Development (MoDED) and Missouri Association of Councils of Government (MACOG) are finalizing a two-year planning project that will focus on disaster resiliency, in individual RPC regions. The project agreement is anticipated to be finalized in Fall 2015, with project beginning January 2016. Total funds to Mid-MO RPC for staff activities will be approximately \$50,000. This project is included in FY16 budget.

Area F RHSOC FY15 Grant Awards

Lee Ann Jestis reported on September 10, Area F RHSOC disciplines representatives reviewed, scored, ranked and allocated funding for the FY15 grant cycle. The RPC will be receiving

\$12,457.58 for the management and administration of the procurement activities for FY15. Funding will be awarded later this month and procurement activities to follow.

Mr. Siegmund requested an approval from the Board to enter into an agreement with RHSOC to allocate the FY15 funds totaling \$269,000. Mike Kelley motioned to approve as requested. Darrel King second the motion. Motion was passed unanimously.

The next RHSOC committee meeting will be held on October 20. The RHSOC discipline chairs will rotate and new disciplines will be selected at that time.

Staff Activity Report

Several ongoing staff projects were reviewed. This included; Missouri Heritage Properties Grants, Missouri Electric Cooperatives Outage Map, Holts Summit Inflow and Infiltration project and MRED Rural Business Development Grant.

Agenda Item VII. Committee Reports

Economic Development Advisory Committee (EDAC)

Mike Kelley reported EDAC and members of the Meramec Regional Planning Commission toured the State Technical College of Missouri (STC) facilities in Linn on August 18.

Transportation Advisory Committee (TAC)

Mr. Siegmund reported the TAC members discussed the additional funding available to Central District to complete road and bridge projects. The funds are a result of State revenues exceeding projections. The committee members also reviewed the updated RPC Regional Transportation Plan.

Agenda Item VIII. Announcements

The RPC luncheon meeting will be October 28.

The RPC Annual Dinner will be held at the Southern Boone County Senior Center in Ashland on November 18. Dinner will be provided by A Catered Affair.

Next Board of Directors meeting will be held on December 16.

Agenda Item IX. Adjournment

Kris Schepeler motioned to adjourn. Kenny Kunze seconded the motion. Motion passed unanimously.

Chairman Gary Jungermann adjourned the meeting at 6:30 p.m.