

Mid-Missouri Regional Planning Commission  
Board of Directors Meeting Minutes  
Wednesday, October 24, 2012  
Meeting Minutes

**DRAFT**

**Attendees:**

Eddie Brickner  
Lowell Eaton  
Kenneth E. Kunze  
Robin Triplett  
Mike Kelley  
Virginia Bayne  
Mike Jackson  
Marsha Broadus  
Norris Gerhart  
Mike Kelley  
Pat Cunningham  
Darrel King  
Janice McMillan  
Ed Siegmund  
Debra Griffin  
Lee Ann Jestis

**Representing:**

Cooper County  
Howard County  
Moniteau County  
City of Fayette  
City of Tipton  
City of St. Martins  
City of Ashland  
Howard County  
City of California  
City of Tipton  
City of New Franklin  
Moniteau County  
City of Jefferson  
Mid-MO Regional Planning Commission (Mid-MO RPC)  
Mid-MO RPC  
Mid-MO RPC

**Agenda Item I. Welcome**

**Agenda Item II. Call to Order and Approval of Agenda**

Chairman Eddie Brickner called the meeting to order at 5:20 pm.

There was an amendment to the agenda, under the Business section with a request for services contract with the Missouri Soybean Association. Agenda was approved as amended.

**Agenda Item III. Review and Approval of Minutes**

Lowell Eaton motioned to approve the August 22, 2012 meeting minutes. Mike Kelley seconded the motion. Motion passed unanimously.

**Agenda Item IV. Financial Reports**

Mike Jackson, Mayor, City of Ashland, presented the October Treasurer's Report. Mr. Jackson indicated expenditures for October totaled \$28,044.72 and a total of \$36,026.12 in revenues was received. Total fund balance projected for October including reserves is \$177,354.03 with \$34,479.81 in outstanding invoices.

Darrel King motioned to approve the Treasurer's Report as presented. Kenny Kunze seconded the motion. Motion passed unanimously.

Mr. Jackson presented the Budget Report for the month of October. He indicated that we were four months (thirty-three percent) into the fiscal year, with budget line items tracking accordingly with total budget expenditures at twenty-eight percent.

Darrel King motioned to approve the Budget Report as presented. Lowell Eaton seconded the motion. Motion passed unanimously.

## **Agenda Item V. Business – Ed Siegmund**

### **Holts Summit CDBG Grant**

The Department of Economic Development (DED) has approved funding up to \$430,000 in a Community Development Block Grant (CDBG) to the City of Holts Summit for road improvements, sewer, and electrical lines. This infrastructure grant will aid the city in providing public infrastructure improvements needed to assist the expansion of Pro Food Systems, Inc.'s (Champs Chicken) facility in Holts Summit. Mid-MO RPC wrote/submitted the CDBG grant application and provided the technical assistance on the Environmental Review for the city. Mid-MO has also been awarded as the Project Administrator for the CDBG grant activity. Total project will be over \$5 million.

### **Howard/Moniteau Co. Hazard Mitigation Plans APA Award**

The updates of the Howard County Hazard Mitigation Plan and Moniteau County Hazard Mitigation Plan were recognized by the Missouri Chapter of the American Planning Association (APA) on October 12, with the 2012 Award for Outstanding Plan in Hazard Mitigation Planning at an awards ceremony in Kansas City.

Presiding Commissions Lowell Eaton, Kenneth Kunze and Mid-MO RPC staff member, Susan Galeota were present at the awards ceremony. Janice McMillan who is a Charter Member of APA congratulated the Mid-MO RPC staff and local, city and county officials who made the award possible.

### **RPC Board Meeting Schedule and Attendance**

Mr. Siegmund presented a proposed meeting schedule to Board members. Transportation Advisory Committee and Economic Advisory Committee will continue to meet every other month. The full Board would meet three times a year, instead of six. The RPC Commission meeting would change to meet quarterly as a luncheon seminar from 11 am to 1 pm, and possibly be held at different locations in the region. Some discussion followed regarding time movement to a noon meeting. Mr. Siegmund will continue to work on the details and present at the December Board meeting.

Mr. Siegmund requested input from the Board on their preference between receiving the Mid-MO RPC newsletter electronically or receiving it as a printed newsletter. Board members preferences varied. No action taken at this time.

### **Missouri Soybean Association**

Mr. Siegmund reported that Missouri Soybean Association (MSA) contacted Mid-MO RPC to complete an environment review required for project completion of the construction of their Research Institution. The contract for Mid-MO RPC staff to provide this service is \$5,000. He indicated to move forward with the project an approval from the Board will be required. Darrel King motioned to approve the request. Mike Kelley seconded the motion. Motion passed unanimously.

### **Annual Meeting**

Lee Ann Jestis reported the annual dinner will be held on November 28, 2012 at the Senior Center in Ashland. Suggestions were welcomed on program content and entertainment. Discussion on entertainment included a profile artist and hypnotist.

### **Staff Activity Report**

Mr. Siegmund announced that staff member Chad Eggen has submitted his resignation. His employment will terminate November 12, 2012. Mr. Eggen will begin employment as Assistant City Administrator for the City of New Madrid beginning November 13. Mr. Siegmund requested approval from the Board to begin the process of hiring a replacement for this position. Darrel King motioned to approve. Kenny Kunze seconded the motion. Motion passed unanimously.

### **Administration**

Mr. Siegmund attended professional development workshops, the MAGOG fall conference, and a reception that recognized Congressman Luetkemeyer for supporting the Regional Planning Commissions in Missouri.

Susan Galeota and Debra Griffin are busy preparing the 2012 Annual Report for the November 28, annual meeting.

### **Economic Development**

Staff is assisting Callaway County and the City of Fulton with an Enhanced Enterprise Zone application.

Mr. Siegmund met with Callaway County Commission to discuss a Regional Sewer District. Currently eighty-seven Department of Natural Resources permitted facilities have been identified in Callaway County.

### **Community Grant Activities – Technical Assistance**

Mid-MO RPC staff also provided assistance to Fulton Area Development Corporation, Jefferson City Area Chamber of Commerce, Southern Boone Economic Development, Boone County Sewer District, Howard County Regional Water District and the Cities of Ashland, Wooldridge, New Franklin, Clarksburg, Glasgow, Russellville, St. Thomas, Bunceton and Sturgeon. Other community grant activities and project details were included in the agenda packet.

## **Area F Regional Homeland Overview Committee (RHSOC)**

Lee Ann Jestis coordinated the Area F - RHSOC annual meeting held on October 16, 2012 in Jefferson City.

### **Agenda Item VI. Regional Issues**

#### **Broadband Planning Initiative**

Mr. Siegmund reported the project was completed and the Broadband Availability and Adoption Strategic Plan is posted on the Mid-MO RPC Web site. Mr. Siegmund would like to present this information to the RPC Commission members at a 2013 luncheon seminar.

#### **MOSWIN – MO Statewide Interoperability Network**

Mr. Siegmund provided an overview of this project. He explained the state of Missouri is currently constructing a statewide public safety interoperable communication system, known as the Missouri Statewide Interoperability Network (MOSWIN). MOSWIN is a network of communications towers, base stations and communications software. The project will build the infrastructure that will provide interoperable communications to both state public safety agencies and any local jurisdictions that wish to use the system for their interoperable communications. The system will also meet a Federal Communications Commission mandate that all public safety agencies in the U.S. operate only in a “narrowband” mode after January 1, 2013.

The Statewide Interoperability Network will serve two primary functions:

- Provide internal communications capabilities for state agencies, including the Missouri State Highway Patrol, Department of Natural Resources and State Emergency Management Agency.
- Provide a statewide interoperability platform and access for local agencies to achieve interoperable communications with local, state, regional and federal agencies.

The Missouri Department of Public Safety and the Office of Administration – Facilities Management Design and Construction (FMDC) are jointly developing the network. Completion is scheduled for January 1, 2013.

Mr. Siegmund indicated that any future maintenance investment expenditures would be handled by the state if you are on this system. This could be a savings for counties and cities. He will contact Greg White, Sheriff's Department, Cole County, to present this at a luncheon meeting and explain the process they went through getting on the system.

## **Agenda Item VII. Committee Reports**

### **Economic Development Advisory Committee (EDAC)**

Mike Kelley, EDAC Chairman, reported the committee meeting was held on October 9, at the Jefferson City Area Chamber of Commerce. Mark Mehmert, Manager Community Development gave a presentation on the revitalization of the inner core of downtown Jefferson City, designated as Old Town. Mr. Mehmert discussed the importance of re-investment and up keep to buildings utilizing incentives available, such as a property tax reimbursement program, down payment incentive program, single-family loan program, an adaptive reuse program and historic tax credits. Community reports followed from Columbia Chamber of Commerce, Ameren Missouri, Mid-MO RPC, and Central Electric.

### **Transportation Advisory Committee (TAC)**

Kenneth Kunze, TAC Chairman, reported the TAC committee meeting was held on September 26, 2012 at the Copper Kettle, in Ashland. Katrina Thomas provided an overview of the Coordinated Public Transit – Human Services Transportation Plan. This is a five year update that will seek to improve transportation needs of older adults, persons with disabilities and low-income individuals. Jack Heusted, Regional Director of OATS, Inc., provided background information and discussed services provided by OATS. Chad Eggen and Dion Knipp gave an overview of the Transportation Enhancement and Safe Routes to School Project funding. Application deadline is noon November 5. MoDOT staff gave their local and Central District reports. County and city reports followed.

### **Regional Homeland Security Oversight Committee (RHSOC)**

Ms. Jestis reported Charles Witt was elected as the new Vice-Chair. A chart of committee chairs and alternates were included in the agenda packet. Open grant cycles are FY10, FY11 and FY12. The Amateur Radio Equipment from grant cycle FY10 has been delivered to the Mid-MO RPC office. The EMA's will be meeting at this location on October 27 and pick up equipment at that time.

The RHSOC annual meeting was held October 16, 2012, at the Cole County Fire Station #4's new facility, in Jefferson City. Many pieces of equipment that have been purchased with grant funds were on exhibit.

## **Agenda Item VIII. Announcements**

Cities of New Franklin and Glasgow will run the use tax on the ballot in April. Cooper and Moniteau Counties are also expected to run this on the April ballot.

## **Agenda Item IX. Adjournment**

Darrel King made a motion to adjourn the meeting. Kenny Kunze seconded the motion. Motion passed unanimously.

Meeting adjourned at 6:40 p.m.