

Mid-Missouri Regional Planning Commission  
Board of Directors Meeting  
Wednesday, April 27, 2011  
Meeting Minutes

Attendees:

Name:	Representing:
Les Hudson	City of Fulton
Pamela Murray	City of Holts Summit
Eddie Brickner	Cooper County
Norris Gerhart	City of California
Kenny Kunze	Moniteau County
Darrell King	Moniteau County
Steve Rasmussen	City of Jefferson
Lowell Eaton	Howard County
Pam Cunningham	City of New Franklin
Curtis Owens	Mid-MO RPC
Lee Ann Jestis	Mid-MO RPC
Ed Siegmund	Mid-MO RPC

**Agenda Item I. Call to Order**

Chairman Lowell Eaton called the meeting to order at 5:26 pm.

**Agenda Item II. Review and Approval of Agenda**

Eddie Brickner motioned to approve the agenda. Darrel King seconded and it passed unanimously.

**Agenda Item III. Review and Approval of Minutes**

Darrel King motioned to accept the February Board minutes. Pam Murray seconded and the motion passed unanimously.

Les Hudson motioned to accept the December Board minutes. Kenny Kunze seconded the motion and it passed unanimously.

**Agenda Item IV. Financial Reports**

Pat Cunningham presented the Treasurer's Report. Total deposits for April were \$21,063.47. Total expenses were \$33,462.26. Projected cash at the end of April was \$5039.62. Kenny Kunze motioned to accept the Treasurer's Report. Les Hudson seconded the motion and it passed unanimously.

Steve Rasmussen presented the Budget Report. Projected revenue for the year is lower than expected due to a delay at the federal level for Hazard Mitigation plans. After a brief discussion regarding this, Eddie Brickner motioned to accept the Budget Report. Pam Murray seconded and it passed unanimously.

**Agenda Item V. Business**

• **FY12 Budget – Dues Rate**

Ed Siegmund presented projected dues for FY12 by community and county. Siegmund asked the Board to discuss the possibility of a dues increase at some point in the future. The dues structure has remained the same since re-organization in 1999. After a

discussion of the pros and cons, the Board asked for more information regarding options and a recommendation from the Budget Committee.

- **Board of Directors – Appointments FY12**

The current Board officer's terms will expire on June 30, 2011. Ed Siegmund asked the Board to consider nominations for available positions. The Board also had brief discussion regarding the lack of full representation from all counties. Ed Siegmund plans to meet with a few of the county commissioners to see if they can help locate someone willing to serve on the Board.

- **Audit – Policy Change**

As previously directed, Ed Siegmund presented a proposal for a change to the by-laws regarding firms that are eligible to conduct the yearly audit. The proposed language is as follows: "The fiscal records of the Commission shall be audited annually by a certified public accountant, excepting those instances when a state or federal agency specifies a different period." The old language included the wording "that maintains an office in the six-county area of the Commission." Eddie Brickner motioned to accept the by-law amendment. Pam Murray seconded the motion and it passed unanimously.

- **Work Program – New Projects**

- **Clarksburg CDBG**

Ed Siegmund presented the funding approval for the Clarksburg CDBG project for water system improvements. The RPC is doing the administration for this project for \$18,000.

- **Long-Term Disaster Planning CDBG**

Ed Siegmund also presented the funding approval for a regional CDBG project for planning regarding long term recovery and subsequent land use decisions in disaster eligible counties (all six Mid-MO RPC counties are eligible). The \$60,000 for "other professional services" will include administration, aerial photography for use in mapping, and other planning activities throughout the region.

- **FY08 Managerial and Administrative Contract for RHSOC**

Ed Siegmund presented the contract for Board approval for the Managerial and Administrative (M&A) costs for recently award leftover funding from the FY08 RHSOC grant cycle. This contract will award \$4302.67 (or 3%) of the grant to the Mid-MO RPC for the M&A to procure the grant projects for this round of funding.

- **EDA Work Program**

Ed Siegmund presented the FY12 Work Program prepared to be submitted to the Economic Development Administration. This yearly required work program lists, in detail, the Economic Development related activities the RPC plans to engage in or continue over the next year. In exchange for these activities, the RPC will earn \$60,000. Pam Murray motioned to approve the work program, as proposed. Darrel King seconded the motion and is passed unanimously.

- **MoDOT Work Program**

Ed Siegmund also presented the FY12 Work Program for MoDOT. This is also a yearly requirement from MoDOT and will bring approximately \$59,000 in exchange for Transportation Planning activities by the RPC. Eddie Brickner motioned to approve this

work program as presented. Kenny Kunze seconded the motion and it passed unanimously.

- **Mid-Missouri Clean Energy Development Board**

Ed Siegmund gave a brief update on the Mid-Missouri Clean Energy Development Board. At this time, the committee is working on by-laws and other groundwork. Siegmund represents the Board at these meetings and will keep the Board updated on their progress.

- **May Meeting Agenda**

Ed Siegmund questioned the Board regarding possible topics for the May RPC meeting.

## **Agenda Item VI. Committee Reports**

- **Economic Development Advisory Committee-EDAC**

Pam Murray gave an update on the EDAC. The April meeting was held at the MU Life Sciences Business Incubator at Monsanto Place in Columbia. Attendees were given a tour of the incubator. Jared Wilmes gave a presentation on the MFA Oil Biomass Project. The next EDAC meeting will be held June 14, at the Columbia Regional Airport meeting room, building 260.

- **Transportation Advisory Committee-TAC**

Eddie Brickner gave an update on the March 23, 2011, TAC meeting. He referred Board members to the minutes of the meeting that were included in the agenda packet. He also noted that several Mid-MO RPC communities had submitted Safe Routes to Schools application by the April 15 deadline.

- **Area F Regional Homeland Security Oversight Committee-RHSOC**

Curtis Owens gave an update on the RHSOC's April 19, 2011 meeting.

**FY08:** Extra funding became available for the FY08 grant cycle and those projects have an August 31, 2011 deadline. The applications for these projects have been submitted and are pending approval.

**FY09:** This grant cycle is over 66% complete. Some extensions will be needed for a few projects.

**FY10:** Applications are being compiled for this round of funding at this time.

**FY11:** Project proposals for this round of funding will be heard on Monday, May 2.

## **Agenda Item VII. Staff Activity Report-Announcements**

Ed Siegmund gave a brief staff report.

## **Agenda Item VIII. Adjournment**

Darrel King motioned to adjourn. The meeting adjourned at 6:48 pm.

## **Upcoming Meetings**

- **Transportation Advisory Committee: Wednesday, May 25, 4:30 pm.**
- **Regional Planning Commission: Wednesday, May 25, 6:00 pm.**
- **Economic Development Advisory Committee: Tuesday, June 14, 2011, 9:00 am, Columbia Regional Airport Meeting Room, Building 260.**
- **Area F Regional Homeland Security Oversight Committee: Monday, May 2, 1:30 pm, Cole County Fire Station #4, 5206 Monticello Road, Jefferson City.**