

Mid-Missouri Regional Planning Commission
Region F Homeland Security Oversight Committee
Tuesday, January 18, 2011
Meeting Minutes

Discipline Representatives:

Name:	Representing:
Tom White	911
MB Jones	Agriculture
Doc Kritzer	County Government
Jerry Hobbs	Education
Bob Bishop	EMD
David Colbert	Emergency Medical Services
Scott Frandsen	Fire
Melanie Hein	Public Health
David Edwards	HSRT
Mike Rackers	Public Utilities and Industry
Tony St. Romaine	Municipal Government
Bob Cynova	Police
Mary Ellen Lea	Public Works
Dwight Franklin	Sheriff Agencies
Beth Bauer	Volunteer

Ex-Officio, Alternate Representative, and Others:

Name:	Representing:
Denise Russell	EMD Camden
Lisa Binkley	Region F RHSOC Mass Care
Larry Benz	Cole County Public Works
Dan Haid	Boone County Public Works
Barlow Biggers	Miller County EMA
Bill Farr	Cole County
Rita Summers	Cole County Citizen Corp
Anne Johnson	Volunteer Sector
Joni Botkins	OHS
David Gehm	Cooper County
Bill Anthony	Region F RHSOC
John Fortman	Agriculture
Paul Davis	Cooper County Commission
Major Kendal Matthews	Salvation Army
Susan Rockett	Mexico DPS
Andrea Rice	911/EMA
Drew Pratt	Mo Dept of Health
Zim Schwartze	Columbia/Boone Co EMD
Ed Robb	Boone County Commission
Michelle Kidwell	EMA
Doug Thompson	Missouri DNR
Jason Turner	Jefferson City Fire
Chuck Witt	Columbia Fire

Rich Green	Industry and Public Utilities
Doug Westhoff	Boone County FPD
Ed Siegmund	MidMO RPC
Curtis Owens	MidMO RPC
Lee Ann Jestis	MidMO RPC

Agenda Item I. Call to Order

Chairman Doc Kritzer called the meeting to order at 1:32 pm.

Agenda Item II. Roll Call

Attendance of each discipline was taken to determine representation for each discipline. Please note the list above for names of these representatives.

Agenda Item III. Review and Approval of Agenda

Jerry Hobbs motioned to accept the agenda as presented. Bob Cynova seconded this motion and it passed unanimously.

Agenda Item IV. Review and Approval of Minutes

Bob Bishop motioned to approve the minutes from the October 19, 2010, meeting. Tony St. Romaine seconded the motion and it passed unanimously.

Agenda Item V. Region F Budget/Grant Update

Curtis Owens gave an update on the FY09 budget. \$33,380.89 is still remaining in FY09 (before proposals). (See Agenda Item IX. for projects allocated for these remaining funds.) All of the other projects for the FY09 grant are underway or have been completed. The Agriculture project for a Pork Producer Training is the only project that has not progressed as expected. Staff at the Mid-MO RPC will try to help to contact the correct training people to get this project moving forward.

- a) **IECGP Fund Update:** Curtis Owens also updated the group on a small grant for interoperable communications (IECGP). Originally a \$5000 grant, we have expended \$2512 at this point, leaving \$2488. Some of this money was spent on a meeting for interoperable communications and some of it will be spent to reprogram the radio cache that was purchased previously by the RHSOC. This reprogramming will make each radio's channel A&B the same.

Agenda Item VI. Office of Homeland Security

David Finch gave an update on the Office of Homeland Security. There will be a meeting during the first week in February regarding the grants for the upcoming year and the Office of Homeland Security Strategic Plan. Any comments or input should go through the chairman of this committee. Finch also introduced Joni Botkins. Joni will be the new Grants Administrator for the RHSOC grants.

Agenda Item VII. Department of Public Safety

No report at this time.

Agenda Item VIII. Area F Reports/Activities

- a) **Mass Care Coordinator Update**

Lisa Binkley gave an update on her position as Mass Care Coordinator. Recently, Binkley has been working on implementing new "functional needs" (previously known as "special needs") guidelines for shelters. Binkley also gave a presentation at the FEMA Region 7 meeting regarding the Safe Sunday program that she implemented on behalf of the RHSOC during 2010. Over 225 Faith Based Organizations participated in the program in our region; estimating over 25,000 copies of the "Ready in 3" materials were distributed.

Agenda Item IX. RHSOC Old Business

a) FY09 Presentation for Remaining Funds

Three project proposals were submitted for the \$33,380.89 unallocated funds for the FY09 grant cycle. These projects total \$16,000 and, if allocated, would leave \$17,380.89 in remaining funds for FY09. Mike Rackers motioned to allocate \$16,000 for the three projects submitted. Bob Bishop seconded this motion. A roll call vote was taken and all representatives unanimously accepted the motion.

Scott Frandsen requested that the committee consider funding another \$3500 for safety vests. The vests were a previous project that was well received, especially in rural departments. Scott Frandsen motioned to allocate \$3500 for more safety vests. MB Jones seconded the motion. A roll call vote was taken and the motion passed unanimously. This will now leave \$13,880.89 in unallocated funds for FY09.

Agenda Item X. RHSOC New Business

a. State Funds \$200,00

The HSAC (Homeland Security Advisory Committee) meeting in early February will allocate some unspent funds from the FY06 and FY07 grant cycles. There may be as much as \$400,000 in available funding. The funds may be allocated to statewide projects or other projects deemed appropriate by the HSAC. Funding may also be available for some regional projects. The committee was tasked with coming up with a few items that could be requested for these funds. Tom White motioned to ask for as much as \$300,000 for large generators for each county. Bob Bishop seconded this motion. A roll call vote was taken and the motion passed unanimously. Mike Rackers motioned to request approximately \$96,255 for a six camera wireless mesh video surveillance system. This system will also be proposed for funding in the FY10 project proposals. If it can be funded with the FY06/07 funds, the funds would be freed up to spend on a different project in FY10, if selected.

b. FY10 Proposals

The following proposals were made (in this order):

911 (presented by Tom White)

Priority #1 (\$132,000) Equipment FY10

Summary: 3-100 foot heavy duty aluminum crank up mobile communications towers on a tandem-axel trailer which includes ground anchor installation kit, electric winch with control cables, rechargeable battery pack for winch, electric brakes, storage compartments, spare tire, an assorted antenna array and a reel for spooling coaxial cable. The antenna array would be separate purchase and included in the estimate. Protective tarps will necessary to cover these units. The three units will be divided out to the Region F area and located to best serve the area should the need arise.

Agriculture (presented by MB Jones)

Priority #1 (\$63,200) Equipment FY10

Summary: Purchase of two 4 wheel drive pickups to use as primary movers for the PETS trailer and Large Animal Rescue trailer. Primary movers equipped with P-25 radio and warning equipment.

Emergency Management Agencies

Priority #1 (\$70,460) Equipment FY10 (presented by Bob Bishop)

Summary: Requesting two per county 6,500 watt, 13 hp Honda generator with wheel kits and auto-idle, with extended reservoir fuel systems for longer running hours and a Honda generator storage cover. These generators will help support mass care preparedness. To be used by various facilities for sheltering, feeding, critical resource / infrastructure protection, help with interoperable communication and help other support organizations and agencies. To help limit negative impacts and more rapidly help restore and recover faster from unpreventable events. To help aid in providing individual preparedness involving all aspects of Human services delivered during an emergency.

Priority #2 (\$41,650) Equipment FY10 (presented by Tom White)

Summary: Purchase of Amateur radio equipment to operate in 2 meter, 6 meter, 440, HF and packet. This will allow for communication throughout the region, State of Missouri and communications around the world should we have a catastrophic failure by reaching out to the Amateur radio operators and accessing their capabilities and expertise. By placing this equipment in the Emergency Operation Centers (EOC's) and alternate EOC's licensed operators can be utilized in a secure environment to pass on information as needed. There already is an established Amateur radio network around the world and we wish to have the capability to access that system should the need arise.

Fire Agencies (both presented by Scott Frandsen)

Priority #1 (\$99,000) Equipment FY10

Summary: Fire Agencies are requesting a fire suppression foam trailer that would be used in the event of a hazardous materials fire allowing fire departments to extinguish chemical fires. This unit would maintain a large foam supply allowing area fire departments to request the response as needed to Region F in the event of a large chemical fire

Priority #2 (\$13,570) Equipment FY10

Summary: Fire Agencies shelter floors with the IST Western Shelters tents that is used for incident management deployment. This will allow the IST Team the ability to provide better working condition and increase the uses of the shelters in adverse weather conditions.

Health Department (all presented by Melanie Hein)

Priority #1 (75,000) Training FY10

Summary: Local Public Health Agencies & local emergency response agencies need the opportunity to experience and work through a large scale chemical contamination of our food and water supply. We need the exercise expertise to bring in experienced Public Health emergency disaster response educators and experiences. Exercise contractor needs to have credentialed consultants/staff that have real work experience in the public health medical field, epidemiology, disease surveillance, disease/outbreak investigation,

quarantine and isolation along with environmental food outbreak, water testing, food quarantine, and embargo. Also need experience working with Medical Reserve Corp and volunteer professional response groups. The exercise will need to meet NRF, NIMS, ICS certification. Evaluation will need to follow HSEEP guideline format.

Priority #2 (\$45,500) Equipment FY10

Summary: Based upon new federal guidelines for functional needs and co-sheltering of all citizens cot supplies need to be supplemented to accommodate the following: individuals of medical obesity, compromised respiratory status, mental status and limited mobility. There is a need for specialized cots that promote life safety and independence for individuals that support their need for elevated head of bed and knee to foot elevations. Width and weight capacity are also increased in these cots. Side rails allow for minimal protective restraint to reduce falls. IV poles may also be used for feeding tubes and oxygen tubing. These basic options will be able to provide individuals with more capacity for dignity, self care and their ability to support their own basic functional needs within the basic shelter situation.

Priority #3 (\$13,000) Equipment FY10

Summary: Need body bags for each county for mass mortuary services. In case of mass causality over multi state area it is anticipated that there will not be enough body bags for human remains storage. Due to body size, location/terrain of corpse and state of decomposition prices vary by the type of service the bag is expected to render. Each county will need to house a minimum amount of basic body bags meeting universal safety blood and body fluid containment. Heavy duty plastic zippered body bags with carrying strap or handles. Need variety of sizes. Approximately 30 bags per county.

HSRT (both presented by Dave Edwards)

Priority #1 (90,000) Equipment FY10

Summary: Provide sustainment and enhancement for the three HSRT teams in Region F. (\$30,000 for each team in Region F)

Priority #2 (\$96,255) Equipment FY10

Summary Overview: The Cole County Emergency Response Team (CCERT) seeks to procure a six-camera wireless mesh video surveillance solution that will be integrated onto the Mobile Emergency Operations Center, and our Hazardous Materials Response vehicle units. The solution will enable CCERT to rapidly deploy multiple camera sensors into a field environment and centrally control and monitor those cameras from a central, safe location. This capability is important for several deployment scenarios including special event responses (fairs, parades, and festivals) where a large crowd will be present and spread out over a large area, long duration multi-agency response (natural disasters, mass casualty, hazardous materials, etc) where the potential operations area exceeds the ability of field command elements to see the spatial relationships between response participants, and the response targets.

Sheriff (presented by Bob Bishop)

Priority #1 (98,930) Equipment FY10

Summary: This request will put two handheld lightweight Thermal Imaging Cameras with each sheriff's office. This will allow one camera on each night shift for detection of suspects or hot items while responding to calls for assistance from the citizens.

Volunteer Sector

Priority #1 (65,000) Planning FY10 (presented by Anne Johnson)

Summary: Mass Care Coordinator/Planner Position

Continue Shelter Development and Update Shelter Agreements in Region F. Over 200 shelter agreements have been coordinated with facility owners in the 13 counties. Inventory trailers of cots, functional needs cots, pillows, blankets. Continue the work on "Special Needs Access" which is now incorporated into all facilities with Dept. of Justice mandates relevant to "Functional Needs Support and Access" (FNSS) for all shelter residents. Review for ADA compliance. Assist counties in implementation of Pet Shelter Plans (In conjunction with guidelines) In the past grant year a template was developed that each county can adapt and include in their local Emergency Operation Plan (LEOP) Analyze, coordinate and work with partner agencies to implement the FEMA/FNSS Guidelines to integrate Functional Needs Support services in General Population Shelters. Again, this is a Dept. of Justice mandate for compliance with The Americans with Disabilities Act (ADA). During the last grant year FNSS workshops were conducted by the Mass Care Coordinator with the Volunteer sector as well as county emergency management, with this new directive, an increased level of attention will be necessary. Continue to work with volunteers to coordinate and participate in community, and regional mass care planning meetings as well as providing community disaster education. Second Annual Safe Sunday Event. In 2010, 25,000 families throughout Region F received preparedness information

Priority #2 (\$121,000) Equipment FY10 (presented by Kendal Matthews)

Summary: The Salvation Army will use the new mobile canteen truck as disaster site to provide easy access to life sustaining food and drink for people involved in helping with the disaster and for the victims. This canteen will be an important component of strategic planning and will ensure that the critical resources of food and drink will be available where needed.

Priority #3 (\$27,365) Equipment FY10 (presented by Beth Bauer)

Summary: The purchase and placement of Automatic External Defibrillators (AED'S) in each of the 13 Counties in Region F. The proposal would be for these machines to be housed in the county Emergency Management Director's Offices and deployed to Disaster Shelters when opened during an event. In addition, the proposal includes the purchase of training for 15 Disaster Volunteers in each of the 13 counties to operate the AED machines.

c. Break

The committee took a break from 3:13 to 3:39 pm. Ranking sheets were scored and tabulated at this time also.

d. Project Selection

Curtis Owens presented a spreadsheet on the overhead display that showed the projects in the order of ranking. With the money available and allowing a 3% reserve, the first seven projects below would be able to be funded:

- a. 3% Reserve: \$17,860.89
- b. 911: Mobile Communications Towers - \$132,000.00

- c. Emergency Management Agencies - (26X) Honda 6500 kW Generators - \$70,460.00
- d. HSRT: Sustainment Enhancement - \$90,000.00
- e. Emergency Management Agencies: Amateur Radio Equipment - \$41,650.00
- f. Sheriffs: Handheld Lightweight Thermal Imaging Cameras - \$98,930.00
- g. Fire Agencies: Shelter Floors - \$6,785.00
- h. HSRT: Wireless Mesh Video Surveillance Solution - \$96,255.00

Tom White motioned to spend the FY09 balance towards applicable FY10 projects, reserve 3% of the FY10 projects, and allocate funds to the first seven projects on the above list. Bob Bishop seconded this motion. A roll call vote was taken and the motion passed unanimously. After these projects are funded, the committee will determine allocations for the rest of the grant funds.

Agenda Item XI. Sub-committee Reports

a. Interoperability Advisory Sub-Committee Update

Doug Kenney is the representative for this committee and was not in attendance.

b. FY2011 Missouri Interoperable Communications Conference

The FY2011 Missouri Interoperable Communications conference will be February 9-10 at the Lake of the Ozarks. There are funds available to potential attendees.

Agenda Item XII. Public Comment

No public comment.

Agenda Item XIII. Announcements

Ed Siegmund announced that the Mid-MO RPC would like to request a status of equipment for all equipment purchased grant funds for the RHSOC. More information about this will be forthcoming.

Curtis Owens announced that binders were available for new discipline representatives.

Agenda Item XIV. Set date of next RHSOC meeting

The next RHSOC meeting will be on April 19, 2011, at 1:30 pm in the Cole County Fire Station #4, 5206 Monticello Road, Jefferson City.

Agenda Item XV. Adjournment

Scott Frandsen motion to adjourn the meeting at 3:59 pm.