

Mid-Missouri Regional Planning Commission  
Region F Homeland Security Oversight Committee  
Tuesday, April 19, 2011  
Meeting Minutes

Discipline Representatives:

Name:	Representing:
Tom White	911
MB Jones	Agriculture
Doc Kritzer	County Government
Jerry Hobbs	Education
Bob Bishop	EMD
David Colbert	Emergency Medical Services
Scott Frandsen	Fire
Melanie Hein	Public Health
David Edwards	HSRT
Mike Rackers	Public Utilities and Industry
Tony St. Romaine	Municipal Government
Bob Cynova	Police
Not Present	Public Works
Dwight Franklin	Sheriff Agencies
Beth Bauer	Volunteer

Ex-Officio, Alternate Representative, and Others:

Name:	Representing:
Denise Russell	EMD Camden
Lisa Binkley	Region F RHSOC Mass Care
Bill Farr	Cole County
Doug Keeney	JCPD
Anne Johnson	Volunteer Sector
Joni Botkins	OHS
Jay Bosch	OHS
Paul Davis	Cooper County Commission
Sharon Lynch	Callaway CO HD
Rachel Heimericks	MDA
Gayla Weber	SEMA
Christopher Ferkel	Industry
Bill Anthony	RHSOC AH
Debbie Cheshire	OHS
Susan Rockett	Mexico DPS
Zim Schwartze	Columbia/Boone Co EMD
David E. Earney	MSHP
Bill Kessler	Agriculture
Mike Shirts	EMS
Ed Robb	Boone County Commission
Jason Turner	Jefferson City Fire
Chuck Witt	Columbia Fire
Rich Green	Industry and Public Utilities

Ed Siegmund  
Curtis Owens  
Lee Ann Jestis

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### **Agenda Item I. Call to Order**

Chairman Doc Kritzer called the meeting to order at 1:33 pm.

### **Agenda Item II. Roll Call**

Attendance was taken to determine representation for each discipline. Please note the list above for names of these representatives.

### **Agenda Item III. Review of Agenda**

### **Agenda Item IV. Review and Approval of Minutes**

Mike Rackers motioned to approve the minutes from the January 18, 2011, meeting. David Edwards seconded the motion and it passed unanimously.

### **Agenda Item V. Region F Budget/Grant Update**

Curtis Owens gave an update on the FY09 budget. About 50% of the projects are completed and many are nearing completion. The grant is about 68% expended at this point. The bid for the Thermal Camera project has expired and the new quote will put that project at \$13,436.00 plus shipping. Dwight Franklin made a motion to increase the allowed expenditure for this project to \$13,436.00 plus shipping. Melanie Hein seconded the motion and it passed unanimously by a roll call vote of disciplines present.

### **Agenda Item VI. Office of Homeland Security – Paul Fennewald**

Neither Paul Fennewald nor Bruce Clemonds were available to attend this meeting, so Debbie Cheshire gave an update for the Office of Homeland Security.

- Cheshire gave details of the FY11 grant process. The deadline for the application is June 30, 2011. Grant applications will be filled out by the disciplines and then submitted to the Regional Planning Commission (RPC). FY11 Investment Justifications (IJ) have not been announced for the FY11 cycle. FY10 IJ's will be used until they have been revealed.
- Some FY08 grant monies that were unspent at the state level have been reallocated to the regions. Region F was awarded \$143,422.40. (Specific projects were allocated later in this meeting – see item under RHSOC New Business)
- Cheshire also announced that the FY06/07 grant projects (from reallocated funds) were being processed and should be completed by June 30, 2011.
- Cheshire also announced several training opportunities. May 3-6 is the SEMA Conference in Branson. May 10-12 is the "Advanced Commercial Vehicle Criminal and Terrorist Interdiction Training" at the Missouri State Fairgrounds in Sedalia. May 16-20 is the "National Level Exercise 2011 Earthquake Functional Exercise." April 28 is the Great American Shakeout Earthquake exercise.

Jay Bosch clarified questions and concerns regarding the FY11 grant process. Bosch reiterated that the RHSOC will still determine project priorities. Bosch suggested that the RHSOC continue the selection process as in the past and then fill out the proper applications for each participating county. The primary difference between this cycle

and past cycles is that each county or agency that receives equipment or benefits from a project will have to fill out an application. The RPC is available to assist with the application process.

### **Agenda Item VII. Office of Homeland Security – Bruce Clemonds**

Please see OHS update in the previous agenda item.

### **Agenda Item VIII. Department of Health and Senior Services (DHSS)**

Even though a representative from DHSS was not present, attendees were referred to a handout regarding "Stockpile Medications Available for Treating Nerve Agent Exposure."

### **Agenda Item IX. Department of Public Safety**

No report at this time.

### **Agenda Item X. Region F Reports/Activities**

#### **a) Mass Care Coordinator Update**

Lisa Binkley gave an update on her position as Mass Care Coordinator. In addition to recent work and projects, Binkley gave an overview of what has been accomplished during her tenure as the Mass Care Coordinator for the Region F RHSOC. Binkley also gave an update on what she expects to accomplish during the next several months.

### **Agenda Item XI. RHSOC Old Business**

#### **a) FY06/07 Reallocation update**

Bob Bishop updated the committee regarding the application for approximately \$62,000 that was reallocated to Region F from unspent funds from the FY06/07 grant cycles. At this point, Bishop is comparing bids and specifications for generators. These funds have to be expended by June 30 and cannot be carried over or used for another project.

#### **b) FY10 Application Process**

Chairman Doc Kritzer addressed the committee regarding some concerns he had regarding the FY10 application process. He received some feedback from the group and felt that the process might have gone too quickly without time to consider all the factors and possibilities for funding. Kritzer would like to see more discussion happen after the grant projects are proposed. FY10 applications for the projects selected are being re-submitted to include the new process of including each discipline that will be receiving the equipment or benefiting from the project. After a brief discussion, clarifications had been made and RPC staff will be available to help with this process.

At this point, Chuck Witt gave a brief clarification on the origins and funding allocations for the HSRT teams. Funding through the state has been cut dramatically in the last few years and Witt clarified that funding received by the RHSOC funds is split between the teams and is used only for equipment that would not be able to be purchased otherwise.

### **Agenda Item XII. RHSOC New Business**

#### **a. FY08 Reallocation**

Recently, \$950,415.00 in funding was reallocated to the regions from leftover FY08 funds at the state level. Region F will receive \$143,422.40 in funding. The funds must be spent by August 31, 2011. At this point in the meeting, a discussion regarding the needs versus the wants of the committee took place.

A break was taken from 3:12 to 3:26 pm.

After reviewing some of the current FY10 projects that could easily be moved to this FY08 allocation, a motion was made by Melanie Hein to purchase the foam suppression (\$99,000), one truck for the Agriculture discipline (\$31,600), the shelter floor for the HSRT (\$6785), and specialized cots (remainder). The motion was seconded by Bob Bishop. After clarification regarding whether Management and Administration (M&A) for the Mid-MO RPC was included in the grant, Bob Bishop motioned to amend this motion to include the same projects, but add 3% M&A (\$4302.67) for Mid-MO RPC to administer the grant. Tony St. Romaine seconded this motion. A roll call vote was taken and the motion passed unanimously. (Beth Bauer representing the Volunteer sector had left by this portion of the meeting and Bill Anthony filled in as alternate for that discipline).

Because of the change in projects allocated to the FY10 grant cycle, Scott Frandsen motioned to add the Volunteer Coordinator position to the list of pre-allocated projects for the FY10 grant funding. Mike Rackers seconded this motion and it passed with an 11-2 roll call vote.

#### **b. FY11 Grant Application**

The FY11 grant applications are due on June 30, 2011 to OHS. This timeline needs to include time for the RPC to collect the applications and package them as one application to OHS. Due to the time limitation, Tom White motioned to fund the 2<sup>nd</sup> prime mover (truck) previously proposed for the Agriculture discipline. A second to this motion was not made and after a discussion regarding possible processes for determining grant projects, the motion died. The committee decided to hear project proposals at a specially called meeting on Monday, May 2, 2011, at 1:30. Disciplines should submit their project proposals on the short form that has been used in the past. They can submit those to the RPC prior to the meeting or bring at least 15 copies for distribution at the meeting. Proposals will be heard and then the committee will decide on the process for the selection of the FY11 allocated projects.

#### **Agenda Item XIII. Sub-committee Reports**

##### **a. Interoperability Advisory Sub-Committee Update**

Doug Kenney gave a brief update. An online survey is expected to be completed by June 28 regarding showing interoperability during the blizzard earlier this year.

#### **Agenda Item XIV. Public Comment**

MB Jones announced that Pets Act Training will take place in Mexico, Missouri on April 25.

#### **Agenda Item XV. Announcements**

Doc Kritzer announced that there was an article regarding Faith Based Organizations and training in the NACO (National Association of Counties) and written by Greg White.

Kritzer also announced that Callaway County had recently purchased Priority Dispatch for Law Enforcement software and would be having a May training for that. Contact Michelle in their office for more details.

Curtis Owens announced that he had safety vests and equipment for Camden County HSRT for distribution at the end of the meeting.

**Agenda Item XVI. Set date of next RHSOC meeting**

The next RHSOC meeting will be on Monday, May 2, 2011, at 1:30 pm in the Cole County Fire Station #4, 5206 Monticello Road, Jefferson City.

**Agenda Item XVII. Adjournment**

Doc Kritzer adjourned the meeting at 4:33 pm.