

Mid-Missouri Regional Planning Commission
Region F Homeland Security Oversight Committee
Tuesday, October 18, 2011
Meeting Minutes

Discipline Representatives:

Name:	Representing:
Tom White	911
MB Jones	Agriculture
Paul Davis	County Government
Not Represented	Education
Bill Farr	EMD
Mike Shirts	Emergency Medical Services
Scott Frandsen	Fire
Bryant Burton	Public Health
David Edwards	HSRT
Mike Rackers	Public Utilities and Industry
Tony St. Romaine	Municipal Government
Susan Rockett	Police
Dan Haid	Public Works
Dwight Franklin	Sheriff Agencies
Bill Anthony	Volunteer

Ex-Officio, Alternate Representative, and Others:

Name:	Representing:
Lisa Binkley	Region F RHSOC Mass Care
Bob Bishop	Montgomery County
Theresa Stiles	OHS
Brian Crane	Holts Summit
Dan Schneiderjohn	Columbia/Boone Health
Melanie Hein	Public Health
Jason Turner	JCFD
Cindy Hall	Senator Claire McCaskill
Phillip Iman	American Red Cross
Michelle Kidwell	Callaway EMA
Ron Hoffman	Linn Fire Protection District
Sharon Lynch	Callaway County Health Dept
Tom Shands	Red Cross
Kim Roll	Moniteau County
Kenneth Kunze	Moniteau County
Debbie Backes	Cole County
Kent Wood	Callaway County
Randy Senior	Audrain County
Doc Kritzer	Callaway County
Barlow Biggers	Miller County
Tom Wright	Miller County
Brian Duncan	Miller County
Richard Bray	City of Linn

Pam Phelps	Callaway County
David Phelps	Callaway County
David Colbert	Montgomery EMD
Christopher Ferkel	Business/Utility
Lowell Eaton	Howard County
Gayla Dunn	City of Fulton
Melissa Johnson	Cole County GIS
Eddie Brickner	Cooper County
Marie Peoples	Cole Health
Joni Botkins	OHS
Zim Schwartz	Columbia/Boone Co EMD
Steve Shaw	Audrain EMA
Andrea Rice	Osage County 911/EMA
Gayla Weber	SEMA
Sherril Gladney	Division of Fire Safety
Greg White	Sheriff
Ed Siegmund	MidMO RPC
Lee Ann Jestis	MidMO RPC

Welcome

Chairman Doc Kritzer called the meeting to order at 1:15 pm. All attendees were given time to visit the equipment displays. Meeting reconvened at 1:40 pm.

Region F Activity Recap 2006-Present

Past Chairs Mike Rackers and Doc Kritzer helped to give a power point presentation of a recap of the Region F RHSOC. The presentation included members and projects of past and current grant cycles, 2006 to Present.

Overview of Missouri's Homeland Security Program/Current Issues and Challenges

Paul Fennwald welcomed guests and gave a brief recap of the regionalization program's success since inception with exercises and real applications of the equipment. He also explained that the FY12 funding is likely to be cut again due to the UASI status of St. Louis and other factors that will cause the money to be spread thinner this year. Andrea Spillers, Deputy Director and General Counsel of the Department of Public Safety also gave a welcome and an update on Interoperable Communications and the state trunk system.

Discipline Breakout

From 2:22 pm to 2:45 pm, discipline chairs were asked to meet with other representatives from the discipline to talk about selecting alternates, as needed, and project priorities.

Agenda Item I. Roll Call

Attendance was taken to determine representation for each discipline. Please note the list above for names of these representatives.

Agenda Item II. Review and Approval of Agenda

David Edwards motioned to approve the agenda as presented. Dwight Franklin seconded the motion and it passed unanimously.

Agenda Item III. Review and Approval of Minutes

David Edwards motioned to approve the agenda as presented. Bill Farr seconded the motion and it passed unanimously.

Agenda Item IV. Proposed Bylaw Change: Chair Representation

The current wording of Article 9, Paragraph 3-Election and Term Limits:

“At the first meeting of the RHSOC after the start of a new year (October 1), the RHSOC will elect a Chairperson and Alternate Chairperson for the RHSOC from their Primary membership. A Chairperson may not success himself for a second continuing term as a Chairperson.”

The proposed revision would include this addition:

“At the first meeting of the RHSOC after the start of a new year (October 1), the RHSOC will elect a Chairperson and Alternate Chairperson for the RHSOC from their Primary membership. The Chairperson will serve solely in the Chairperson capacity, with his/her discipline being represented by the first alternate representative. A Chairperson may not success himself for a second continuing term as a Chairperson.”

David Edwards motioned to approve the proposed revision as presented. Scott Frandsen seconded this motion. Tom White asked for clarification regarding the chair voting in the case of a tie. David Edwards amended his motion to include approving the proposed revision with wording to include “the chair will not be a voting member, unless there is a case of a tie vote.” Mike Shirts seconded the amended motion. The amendment passed unanimously. The amended motion passed unanimously, as well.

This approved proposed wording will be given to the Office of Homeland Security for approval.

Agenda Item V. Discipline Representative Turnover

At this point in time of the meeting, the representatives whose terms were over at the end of September were recognized for their service and left the table and those alternates that would move up came to the table.

Agenda Item VI. RHSOC Chair Turnover

David Edwards thanked Doc Kritzer for his service as the Chair. Kritzer recapped his time as Chair and thanked the committee members for working together. David Edwards took over as the Chair.

Agenda Item VII. Election of Vice-Chair

Tom White nominated County Commissioner representative, Paul Davis as Vice-Chair. Scott Frandsen nominated Emergency Management representative, Bill Farr as Vice-Chair. MB Jones motioned to close the nominations. Dwight Franklin seconded the motion to close nominations. The motion to close the nominations passed unanimously. A ballot-type vote was taken and Bill Farr was elected as the Vice Chair.

Agenda Item VIII. Region F Grant Activity Report

Lee Ann Jestis gave an update on each grant cycle. FY08 was completed by the end of August. FY09 projects are at 75% completion. FY10 applications are being resubmitted and are close to being complete. FY11 applications have been submitted and approved.

Agenda Item IX. Discipline/Committee Reports

Bill Farr reported that there will be a full scale functional exercise on October 25 to help fulfill commitments for the EMPG program. Bill Jones reported that there will be a Pet Shelter training class starting this afternoon. Two more classes will be available in Region F. Joni Botkins reported that there will be a Training and Exercise meeting on November 9 and 10. Tom White and David Edwards will represent the Region F RHSOC. Botkins also announced that on December 10, there will be a Citizen Corp workshop at the Lake.

a. Region F Mass Care Update

Lisa Binkley gave a recap of Mass Care in Region F since September 2007. Thirteen trailers with over \$19,000 in mass care supplies (cots, blankets, pillows) have been in service in our region and around the state many times since the purchase. There are now over 250 shelter agreements in place. Four hundred and thirty volunteers have completed the American Red Cross Shelter Operations training since 2007. Functional needs (previously known "special needs") are being addressed in all general population shelters as well. Pet sheltering has also been addressed. A pet shelter task force was formed and a template that they created is being used throughout the state to incorporate into Emergency Operations Plans. Safe Sunday was created for citizen awareness of emergency preparedness and has reached over 40,000 families across the state. A COAD (Community Organizations Active in Disaster) exercise was conducted with the Fire Department and Extension with 40 members from the Emergency Management field.

Agenda Item X. Public Comment

No public comment.

Agenda Item XI. Announcements

Thank you to Bill Farr and the Cole County Emergency Management Department for hosting the 2011 Annual Meeting of the Region F RHSOC today.

The next meeting of the Region F RHSOC will be on January 17, 2012 at 1:30 pm, at the Cole County Fire Station #4, 5206 Monticello Road, Jefferson City.

Agenda Item XII. Adjournment

Scott Frandsen motioned to adjourn. Meeting adjourned at 3:38 pm.