

Mid-Missouri Regional Planning Commission
Region F Homeland Security Oversight Committee
Tuesday, July 16, 2013
Meeting Minutes

Discipline Representatives:

Name:	Representing:
Bill Farr	Chairman
Andrea Rice	911
Chuck Massengill	Agriculture
Doc Kritzer	County Government
Nick Boren	Education
Michelle Kidwell	EMD
Mike Shirts	Emergency Medical Services
Doug Westhoff	Fire
Sharon Lynch	Public Health
Chuck Witt	HSRT
Rich Green	Public Utilities and Industry
Brian Crane	Municipal Government
Susan Rockett	Police
Dan Haid	Public Works
Greg White	Sheriff Agencies
David Phelps	Volunteer

Ex-Officio, Alternate Representative, and Others:

Name:	Representing:
Larry Benz	Cole County Public Works
Kyle McIntyre	Holts Summit Police
Bryan Courtney	MOSWIN
Merrel Breyer	MO Dept of Agriculture
Dee Sanfilippo Solindas	OHS
Bob Bishop	Montgomery County EMA
Aaron Hees	City of Eldon EMA
Gary Jungermann	Callaway County
Josh Creamer	Boone County OEM
Mike McNeill	Moreau Fire
John Loveless	Lake Ozark PD
Sara Buyak	SEMA
Jack Raetz	SEMA
Brandy Cantriel	SEMA
Jim Charrier	SEMA
Misti Reynolds	Boone County OEM
Karen Libbert	ARC
Barlow Biggers	Miller County
Linda Conner	LOCLG
Joni McCarter	OHS
Brett Hendrix	OHS
Gayla Weber	SEMA

Ed Siegmund
Lee Ann Jestis

MidMO RPC
MidMO RPC

Agenda Item I. Roll Call

Chairman Bill Farr called the meeting to order at 1:44 pm. Attendance was taken to determine representation for each discipline. Please note the list above for names of these representatives.

Agenda Item II. Review and Approval of Agenda

Rich Green motioned to approve the agenda as presented. Greg White seconded the motion and it passed unanimously.

Agenda Item III. Review and Approval of Minutes

Rich Green motioned to approve the minutes as presented. Mike Shirts seconded the motion and it passed unanimously.

Agenda Item IV. Bylaw Review- Region F

Chuck Witt motioned to amend the Region F Bylaws to include the Agriculture Discipline, to align with current disciplines for the Region F RHSOC. Nick Boren seconded the motion and it passed unanimously. Mike Shirts motioned to amend the Region F Bylaws to include a new discipline of GIS (beginning October 1, 2013). Greg White seconded the motion and it passed unanimously. Rich Green motioned to approve the Bylaws as they have been amended. Nick Boren seconded the motion and it passed unanimously.

Agenda Item V. FY13 Grant Funding Ranking and Discussion

Chairman Bill Farr explained that the Statewide proposal for Mutual Aid Coordinator was approved by the RHSOC Chairs and also \$200,000 for Training.

Score	Lead Applicant	Project	Funds Requested
440	Cole County	Mobile EOC	\$18,400.00
436	Mid-MO RPC	Management and Admin (3%)	\$5,739.70
433	Cole County	HSRT Sustainment	\$90,000.00
370	Cole County	HSRT CBRNE (Bioterrorism Testing)	\$42,000.00
355	Callaway County	P-25 Portable Radio Upgrade	\$174,375.00
344	Callaway County	Generator Maintenance	\$14,000.00
263	Callaway County	Health Trailer Support	\$4,832.24
240	Holts Summit	Holts Summit Communication Enhancement	\$28,057.40

In reference to the above scoring for project proposals, Greg White motioned to fund the top four projects (Mobile EOC, M&A for Mid-MO RPC, HSRT Sustainment, and HSRT CBRNE/Bioterrorism Testing). Brian Crane seconded the motion. A roll call vote was taken and the motion passed unanimously.

Greg White also motioned to use the remaining FY13 funds (\$35,173.60) plus any savings from other FY13 projects for radio upgrades. He also included to have the Chair appoint a committee with Andi Rice as Chair of the committee for determining how to determine which radios will receive the upgrades available. Rich Green seconded the motion. A roll call vote was taken and the motion passed unanimously.

Agenda Item VI. 2013 Training and Exercise Planning Process

Jim Charrier from SEMA explained the process for Training and Exercise Planning that SEMA plans to undergo with the RHSOC members. There will be Improvement Planning Workshops (IPW) available for the RHSOC members and Emergency Management personnel to prioritize training needs for each region. Past surveys were not successful in finding true needs, so this process should help. Planning workshops will take place near the end of August and should last for about four hours to complete the process. Five factors that will also be taken into consideration for training needs will be After Action Reports for the last 3 years, corrective actions after events, regional priorities, local initiatives, and last years' plan for training.

Agenda Item VII. Office of Homeland Security Updates

Brett Hendrix, Compliance Officer with OHS gave an update. This update included an overview of the FY13 grant process and some information regarding inventory. Joni McCarter reviewed the status of current grant cycles. The FY10 grant cycle is about 90% spent and purchases have to be made by July 31, 2013. FY11 and FY12 must be completed by August 31, 2014. Bryan Courtney gave an update regarding MoSWIN (Missouri Statewide Interoperability Network) including a broadband project, "First Net" for public safety to have secured broadband access in their vehicles.

Agenda Item VIII. Region F Grant Activity Report FY10-FY12/Mid-MO RPC Updates

Ed Siegmund and Lee Ann Jestis reviewed recent activity for the Mid-MO RPC. Also, in preparation of the Work Program, the RPC's would like to have some input from the RHSOC committee. The Lead RPC's from across the state are going to try to get together for some training and review of processes and procedures to aid in better service for their respective RHSOC's. Jestis also reviewed the financial reports for each open grant cycle (FY10, FY11, and FY12) that were included in the packet. Jestis reported that there is approximately \$43,107.93 left to spend in the FY10 grant cycle, due by the end of July. All of this amount has been allocated and most of the purchase orders have been completed at this time. Approximately \$29,000 has been spent for FY11 and \$7500 for FY12. These grant cycles will need to be completed by August 31, 2014.

Agenda Item IX. THIRA Update

The only thing to report at this time regarding THIRA is that Step 4 and 5 were completed and submitted on time for Region F.

Agenda Item X. Discipline/Committee Reports

Greg White gave a brief update regarding CCW (Concealed Carry Weapon) permits. The permits will be issued through Missouri Sheriffs, but there will be a gap between the time when Department of Revenue stops issuing them and when the Sheriffs start.

Sharon Lynch explained about an exercise that the Health Departments had in Auxvasse.

Michelle Kidwell announced a table top exercise in Boone County on July 30 for Emergency Management.

Gayla Weber announced that there will be an Area Coordinators meeting at the MidMO Food Bank on August 8 from 10 am to Noon.

Agenda Item XI. Public Comment

No public comment

Agenda Item XII. Announcements

No other announcements at this time.

Agenda Item XIII. Adjournment

Mike Shirts motioned to adjourn. Meeting adjourned at 3:13 pm

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