

Mid-Missouri Regional Planning Commission
Region F Homeland Security Oversight Committee
Tuesday, October 21, 2014
Meeting Minutes

Discipline Representatives:

Name:	Representing:
Bill Farr	Chairman
Andi Rice	911
MB Jones	Agriculture
Gary Jungermann	County Government
Jacque Cowherd	Education
Michelle Kidwell	EMD
Mike Shirts	Emergency Medical Services
Jason Turner	Fire
Melissa Johnson	GIS
Not Represented	Public Health
Mike Rackers	HSRT
Chris Ferkel	Public Utilities and Industry
Brian Crane	Municipal Government
Kyle McIntyre	Police
Not Represented	Public Works
Greg White	Sheriff Agencies
Dave Phelps	Volunteer

Ex-Officio, Alternate Representative, and Others:

Name:	Representing:
Randy White	Boone County HSRT
Bob Bishop	Montgomery EMA
Kathy Abernathy	JC Police Dept
Eric Wilde	JC Police Dept
Rebecca Estes	Columbia/Boone Health
Tom White	Cooper 911/EMA
Aaron Hees	City of Eldon
Doug Shoemaker	JC Police Dept
Brenda Gerlach	SEMA
Tony Martinez	Harris Corp
Chris Newbrough	Audrain County
Donna Jordon	JC Police Dept
Kristen Wright	Senator McCaskill's Office
Chris Pickering	OHS
Scott Davis	OHS
Doc Kritzer	Callaway County
Bryan Courtney	MO DPS
Josh Creamer	Boone County OEM
Bob Bloomberg	DPS
Steve Shaw	Audrain County EMA
Doug Westhoff	Fire

Brad Harris	Mo DNR
Kevin Cash	Audrain Ambulance
Kate Henschel	Mo DHSS
Lyn Woolford	Ashland Police
Josh Hawkins	City of Ashland
Bruce Clemonds	DPS/OHS/SEMA
Susan Rockett	Mexico DPS
Merrel Breyer	MO Dept of Agriculture
Sherril Gladney	Division of Fire Safety
Ed Siegmund	MidMO RPC
Lee Ann Jestis	MidMO RPC

Agenda Item I. Welcome and Roll Call

Chairman Bill Farr called the meeting to order at 1:39 pm. Attendance was taken to determine representation for each discipline. Please note the list above for names of these representatives.

Agenda Item II. Review and Approval of Agenda

Jason Turner motioned to approve the agenda as presented. Greg White seconded the motion and it passed unanimously.

Agenda Item III. Review and Approval of Minutes

Brian Crane motioned to approve the minutes (3 sets) from the July quarterly meeting, the September 9 project presentation and scoring meeting, and the September 11 conference call to determine funding, as presented. Jason Turner seconded the motion and it passed unanimously.

Agenda Item IV. Discipline Representative Turnover

Andrea Rice, Jacque Cowherd, Jason Turner, Rich Green, Brian Crane, Greg White, and David Phelps were thanked for their service to the RHSOC, as their terms ended on September 30, 2014. Bill Farr was also thanked for his service as Chairman of not only the Region F RHSOC, but Chairman of the state committee of RHSOC Chairs.

DISCIPLINE BREAKOUT: Each discipline was asked to have a brief meeting and review the representatives. They were also asked to think of new project ideas based on needs for their discipline and any topics they would like to see discussed at an upcoming RHSOC meeting. Attendees were also given time to go outside and see one of the mobile communication towers and 100 kW generators that were purchased with RHSOC grant funding.

Agenda Item V. Chair Term/Election of New Vice Chair

New Chair, Mike Rackers entertained nominations for the new Vice Chair position. Michelle Kidwell nominated Tom White. Randy White nominated Doug Westhoff. Both accepted the nomination. Greg White motioned to cease nominations. Mike Shirts seconded the motion and it passed unanimously. Votes were taken by written ballot. Doug Westhoff received the most votes and was elected Vice Chair.

Agenda Item VI. Office of Homeland Security Update

Bruce Clemonds gave an update for the Office of Homeland Security. The FY11 and FY12 grant cycles are still in the process of being closed out, but will be done soon. FY14 has been awarded and spending can start on that cycle.

Chris Pickering offered a special thanks to Bill Farr for being a great chair to this committee and the state RHSOC chair committee. Pickering also gave an update on the Missouri One plan. This portal will incorporate the ERIP portal and be available by the end of December or early January. The Center for Education Safety received a \$500,000 grant to help fund more interest in this template. He also announced that the process for the competitive grant cycle will begin on November 15. This region needs two representatives for approximately six meetings to take place in Jefferson City and will help assist in determining the details of this grant process. Tom White and Kyle McIntyre volunteered to represent Region F.

Bryan Courtney gave an update regarding MOSWIN and First Net. The First Net project is part of a federal project to bring broadband to first responders. Over 9 billion dollars is being dedicated to build this system and each state can ask for the aspects and capabilities that they need. Currently, Missouri is being asked to complete a survey to collect data on current usage, plans, and capabilities. Of all the surveys that have been completed 20% of them have been in Region F, but the more surveys completed, the better. All first responders are asked to go to <http://publicsafetytools.info> to complete the survey as soon as possible. They are also putting together a First Net working group. Chris Ferkel volunteered to be part of this committee for Region F. The MOSWIN system is 95% complete. They are adding 17 sites, 12 this fiscal year, 5 have been installed, and 3 are within Region F. Training is an on going basis. There are 800 users, 110 are full time users. Bill Farr also thanked OHS for the MOSWIN radios that were given for the two mobile communications towers.

Agenda Item VII. Region F Grant Activity/Financial Report

Lee Ann Jestis gave an update regarding the financial status of each grant cycle. FY11 and FY12 have been spent completely and are in the process of closeout. FY13 is 41% spent and needs to be completed by August 31, 2015. The largest project in this grant cycle is the Radio Upgrade project and it is about halfway done at this point. The award for FY14 was recently received and the spending on this grant cycle can start immediately. The first project that needs to be completed is the generator project. Quotes will be requested from the same vendors that were contacted for the last round of grant funding to begin the process.

Agenda Item VIII. Discipline/Committee Reports

a) THIRA Working Group

Bill Farr gave an update regarding the THIRA working group. Andi Rice, Brenda Gerlach, Michelle Kidwell, Tom White, Steve Shaw, and Bill Farr have been the main players on this committee comprised mostly of EMDs. They have the "step 5" process completed and are ahead of the December 1 deadline for this step. A copy of this will be sent to discipline representatives for their review.

b) Kind and Typing Working Group

Bill Farr also gave an update on the Kind and Typing working group. This group has assisted in the charge from OHS to identify the NIMS typed resources in the region. At this point, the Type I and II resources have been identified. However, since a lot of the

information came from Fire Services, the other disciplines should help to identify resources that might belong to their disciplines as well. The statewide working group will also help to find capability gaps and to help integrate this data into the AIMS (Asset and Inventory Management System)

c) Statewide Badging/ID Group

Bill Farr also gave an update regarding the Statewide Badging and ID working group. Although some state laws may need to be changed to create an effective credentialing system to be used statewide, they have created a template to be used to give some consistency to the badges used. This template will follow the NIMS color coding system for identifying disciplines. Existing machines can be used with this template.

d) Radio Upgrades Subcommittee

Lee Ann Jestis gave a report on the radio upgrade subcommittee. The project has a several steps that need to happen. The radios need to go to Wireless USA for firmware installation to make them "trunking-able" to be compatible with MOSWIN. Agencies must then become users on the MOSWIN system, if they are not already. After this, or concurrently, the radios need to be sent back to the shop to receive programming for talk groups on the MOSWIN system. At this point, almost all of the EMDs have given then information needed for the installation and have had it done or are in the process. There are several health depts that still need to get their information and radios in for the installation, but that is in process. Only a few radios have actually made it all the way through the process at this point but the project is moving along well.

e) Work Program Subcommittee

Ed Siegmund gave an update on the Work Program subcommittee. Melissa Johnson, Brian Crane, Bill Farr, and Michelle Kidwell have served on this committee. Since Brian and Bill's terms have ended, they should be replaced. Doug Westhoff and Mike Rackers have committed to take their place. Siegmund explained that activities reports for each quarter have been completed and that we continue to plan to have them in the meeting packets each time the RHSOC meets during the year. Siegmund also said that he would meet with this subcommittee to continue to find the activities that most make sense for the RPC to assist the RHSOC.

Agenda Item IX. State Coordinator Updates

Sherril Gladney gave an update from the Division of Fire Safety. By statue, every fire department reports assets to the Division of Fire Safety and they are willing to help with the kind and typing and other projects as they can. Many of these reporting requirements are being made into online processes for ease of reporting. Southwest Missouri IST hosted a retreat tabletop and round table exercise in September. The IST Peer Review Committee met on October 1 to approve the qualifications of 14 IST Generalists and 1 IST Specialists-COML. Gladney will travel with members of Missouri IST's to Fort Worth, Texas in December to attend the 2014 AHIMTA Educational Symposium. The State Mutual Aid Coordinator position will not be asking for funding from the RHSOC's anymore, but will receive funding through the EMPG program.

Merrel Breyer with the Department of Agriculture gave an update also. Since his last update, Breyer worked on injects for the Region 7 Food, Agriculture, and Veterinary table top exercise. He also attended the Rapid Response Team Steering Committee meeting for the

Food Safety program. He also took part in the Food Safety Council meeting. He attended all 9 RHSOC meetings around the state, as well as, the HSAC meeting in Jefferson City. And finally, he attended a meeting with SEMA and Extension regarding IPZ information distribution.

Brenda Gerlach, Region F SEMA Coordinator, gave an update also. October 22 is the regional EMD meeting in Callaway County at the EOC at 10 am. All are invited and welcome to attend.

Agenda Item X. Public Comment

No public comment.

Agenda Item XI. Announcements

The next meeting of the RHSOC will be on Tuesday, January 20, 2015.

Agenda Item XII. Adjournment

Greg White motioned to adjourn. Meeting adjourned at 3:10 pm.