

Mid-Missouri Regional Planning Commission
Transportation Advisory Committee
Wednesday, July 25, 2012
Meeting Minutes

DRAFT

Attendees:

Pam Murray
Howard McMillan
Bill Lay
Alan Morrison
Katrina Thomas
Mike Schupp
Ed Siegmund
Doc Kritzer
Chad Eggen
Steve Engelbrecht
Dion Knipp
Bob Lynch
Debra Griffin
Dan Atwill
Kenneth Kunze

Representing:

Candidate – MO House of Rep
Howard County
Howard County
CAMPO/Jefferson City
Mid-MO Regional Planning Commission (Mid-MO RPC)
MoDOT
Mid-MO RPC
Callaway County
Mid-MO RPC
MoDOT
MoDOT
MoDOT
Mid-MO RPC
Boone County
Moniteau County

Agenda Item I. Call to Order

Chairman Kenneth Kunze, called the meeting to order at 4:30 pm. Introductions were made around the room.

There was a review of the agenda with no additions/corrections made. Motion was made by Doc Kritzer and seconded by Bill Lay to approve the agenda. Motion passed unanimously.

There was a review of the May 23, 2012, TAC meeting minutes for any additions/corrections. Bill Lay motioned to approve the minutes. Howard McMillan seconded the motion. Motion passed unanimously.

Agenda Item II. Presentations

MoDOT 's Local Public Agency (LPA) Changes – Dion Knipp

Mr. Knipp reviewed the substantial LPA policy changes that have occurred within the last twelve months. MoDOT will require these changes on all future projects.

MoDOT and the Federal Highway Administration (FHWA) will be offering training classes this fall, for elected officials, consultants, and full time public employees who will serve as LPA project certified person in responsible charge.

The training session will cover the basics of consultant selection procedures, record keeping, contract administration and billing followed by a short exam. All local public agencies, who will be recipients of federal funds now or in the future, and engineering consultants, will be required to pass the four to six hour LPA training course by the end of 2012.

The new LPA and MoDOT engineering consultant invoices are now required to be used. MoDOT has developed an Excel version of the invoice to replace the old Word version that was previously used. The new versions are currently available on MoDOT's Local Public Agency web site.

MoDOT has released a new LPA manual used by local public agencies to ensure their compliance with federal funding requirements. This manual is also currently available on MoDOT's Local Public Agency web site. Major changes include:

- All applications must be approved by FHWA. Mr. Knipp advises to go for the full amount of federal funding available.
- The conflict of interest disclosure form for consultant contracts, is a new form that is sent with the service engineering contract.
- There is also a new PS&E certification form for a Local Public Agency rep to sign.
- New federal regulations require Qualification Based Selection (QBS). For local agencies to be compliant with federal law, you must advertise for services for fourteen days on MoDOT's web site. All responses must be rated based on qualifications, and not on cost. There is a scoring system and solicitation process outlined in the LPA manual. If you have a consultant on retainer, and they assist on the preliminary design application, they must invoice for that work, and be paid, There is no pro-bono work anymore.

Additionally, Mr. Knipp announced there will be another Transportation Enhancement and Safe Routes to School funding this fall. The money will come from funds from MoDOT left over from MoDOT's last transportation bill. A call for projects will likely go out this fall for both programs. The application cycle will be open for sixty days, and be a competitive process like past funding rounds. The amount of funds is unknown at this time.

Agenda Item III. MoDOT Central District Report – Steve Engelbrecht

Mr. Engelbrecht reported to the group on MoDOT's safety-systematic improvements. These are safety improvements made on the system state-wide basis and not a particular location. Examples are: guard cables installed on Interstates 70 and 44, two foot wide shoulders, and rumble strips added when doing a scheduled overlay to roads.

Commissioners should notify Mid-Mo RPC staff if there is a need for shoulders to be added to roadways. MoDOT takes into consideration the Mid-MO RPC regional transportation needs list when prioritizing projects.

Mr. Engelbrecht discussed the 2013-2017 STIP, which is located on MoDOT's web site. Projects listed in the scoping and design category have been approved for preliminary design work only, to determine the cost of the project. Projects on this list have not yet been approved for construction.

- In Columbia, Route 163 will have pavement improvements from I-70 to Route 740. Bid date will be in November.
- Bridge on Route OO in Cooper County has been closed due to severe damage. Bids for this project are due Friday, July 27. This project will go to contract in September with an estimated completion date of October 2012.

A breakdown of MoDOT's STIP projects in the Mid-MO RPC region was included in the agenda packet.

Mr. Siegmund inquired on the new legislation that will require every community to designate a route for commercial transportation vehicles. If it's on a state system, MoDOT is responsible for signage. What about the smaller communities not on a state system? MoDOT staff will research this issue and let Mid-MO RPC know.

Agenda Item IV. Local Reports

MoDOT Area Projects- Mike Schupp and Bob Lynch

- Construction of Highway 63 and Route H interchange is proceeding on schedule. The asphalt ribbon for the guard rail is in progress. The new south bound lane should open soon to allow work on connections, tie ends and roundabouts.
- Widening of Route K from Columbia to McBaine has begun. Progress on this project has been slow due to rough terrain and dry conditions.
- Route Z overpass on Interstate 70 and St. Charles Road cost-share meeting will be held on August 3. Discussion will focus on Boone County's cost-share application/economic development application.
- Safety improvements have begun in Cole County on Highway 54, south of Jefferson City.
- Highway 179 interchange in Jefferson City, has been completed. The north on ramp will have additional pavement added to extend the acceleration ramp.

County/City Reports

No reports.

Agenda Item V. Mid-MO RPC Activity Update

Coordinated Public Transit – Human Services Transportation (HST) Plan – Katrina Thomas

Ms. Thomas reported that she has met with OATS Director, Jack Houston, to review upcoming changes to the plan. Maps and census data are currently being updated. Ms. Thomas indicated that the CATSO and CAMPO plans will be incorporated into the Mid-MO RPC plan as well. Public meetings will be scheduled beginning this fall with project completion date of December 2012. This program provides information on public transportation for elderly people and those with special needs and is funded by the US Department of Transportation and MoDOT.

Local Projects Overview – Mid-MO RPC Staff

Katrina Thomas is currently updating the Regional Transportation Plan. The regional needs list is currently available, and census data will be updated later this fall.

Ms. Thomas reported the sidewalk inventory has been completed for communities outside the MPOs in Cole and Howard counties. Both reports are now available in the Reports Library on the Mid-MO RPC web site. Sidewalks are being tracked and mapped and each community and MoDOT will receive a copy of the completed assessments. Communities outside the MPOs in the remaining four counties will be completed by January 2013.

Ed Siegmund reviewed articles in the agenda packet. He reported that the 2013 Transportation Work Program was approved by MoDOT.

The Blue Ribbon Citizens Committee on Missouri's transportation needs met in Columbia, to discuss how to fund our transportation system. Meetings are being held around the state to gather input from stakeholders to assess and prioritize needs. The committee will submit a report of their findings to the Missouri House of Representatives.

Missouri Association of Councils of Government (MACOG) and the Missouri Bicycle & Pedestrian Federation will host an informational, training workshop on August 17, in Jefferson City to promote biking, walking projects to make communities a better, safer place. The focus of the session is on fostering relationships between advocates, staff, and elected officials, and acquiring funding for projects. Advocacy Advance a partnership between the League of American Bicyclists and Alliance for Biking & Walking will facilitate the Action 2020 workshop. There is no charge for the workshop. Register online by August 10, 2012. More information will be posted to the Mid-MO RPC web site.

Agenda Item VI. Next Meeting

Next TAC meeting is scheduled for September 26, 2012.

Agenda Item VII. Adjournment

Chairman Kunze called for a motion to adjourn the meeting. Bill Lay motioned to adjourn. Pam Murray seconded the motion.

Meeting adjourned at 5:35 pm.