

**-DRAFT-**

**Region F Homeland Security Oversight Committee (RHSOC) Meeting  
Tuesday, January 15, 2008, at 1:30 pm  
Cole County Fire Station #4, 5206 Monticello Road, Jefferson City, MO**

Attendees:

HSOC Primary Members	Representing
Gary Woodson, Chairman	Fire Agencies
Mike Rackers, Past Chairman	HSRT
Dave Severson	Police Agencies
Tom White	911
Rich Green	Industry/Private
M.L. Cauthon	Public Works
David Colbert	Emergency Services
Kris Bayless	Emergency Management
Rich Daniels	County Governments
M.B. Jones	Agriculture
Jim Jones	Education
Melissa Friel	Volunteer
HSOC Alternates	
Melanie Hein	Public Health
John W. Page	Sheriffs
Debby Lancaster	Municipal Government
Lisa Jordan	911
Michelle Kidwell	911
Charles P. Witt Jr.	Columbia HSRT
Ex-Officio Members/Other	
Barlow Biggers	Miller County EMD
Doc Kritzer	Callaway County Commissioner
Hans Huenink	MSWP
Claire Rainey	Cole County Health Dept
Stephanie Stevens	Public Health
Sherril Gladney	Division of Fire Safety
Scott Olsen	Boone County Fire District
Shelly Anderson	Callaway County 911
John Wheeler	Cole County Sheriffs
Sarah Rainey	Columbia/Boone County Health Dept.
Diedre Wood	Columbia/Boone County Health Dept.
David Boyle	7 <sup>th</sup> WMD CST
Doug Thompson	Missouri DNR
Bryan Norman	Dept. of Health and Senior Services
Michael Arnold	Miller County 911
Chris Smith	University Healthcare
Bill Albus	Missouri Division of Fire Safety
Paul Fennewald	Office of Homeland Security
Dale Schmidt	MSHP
Andrea Rice	911

Lisa Binkley  
Bob Bishop  
Zada Farris  
Gayla Weber  
Bill Tull  
Ed Siegmund  
Zach Walker  
Lee Ann Jestis

Region F RHSOC Mass Care/Volunteer Coor.  
Montgomery County EMD  
SEMA  
SEMA  
Amalfi Group  
MMRPC  
MMRPC  
MMRPC

### **Agenda Item I. Call to Order**

Chairman Gary Woodson called the meeting to order at 1:33 pm. All disciplines had either a primary or alternate designee present at the meeting.

### **Agenda Item II. Review and Approval of Agenda**

Rich Green motioned to approve the Agenda. Debby Lancaster seconded the motion. The motion passed unanimously.

### **Agenda Item III. Review and Approval of Minutes**

Rich Green motioned to approve the minutes as presented. Mike Rackers seconded this motion. The motion passed unanimously.

### **Agenda Item IV. Working Group Reports**

State Interoperability Executive Committee (SIEC) liaison Tom White reported that the committee submitted a plan to the Federal level as required by a deadline in the first part of December. This "plan" merely stated that they are working on a plan. Paul Fennewald announced that there is \$800,000 from FY2005 funds for interoperable communications statewide. This money will not be funneled through the RHSOC's, but the RHSOC's can endorse grant applications that they favor. Rich Daniels motioned to approve Chairman Woodson's signature on a November 16, 2007, SIEC letter. Rich Green seconded the motion. Motion passed unanimously.

Jane Hubbs was unable to attend the meeting and thus had nothing to report for the Pandemic Planning Working Group.

Greg White was unable to attend the meeting and thus had nothing to report for the Law Enforcement Terrorism Prevention Program (LETPP).

According to Paul Fennewald, the Critical Infrastructure Working Group has met since Tom White replaced Susan Green as the liaison for this committee but Tom was unaware. Paul Fennewald will make sure that Tom gets added to the list. MidMo RPC will also forward his information to OJ Stone.

### **Agenda Item V. FY06 Grant Allocations Update**

Zach Walker with Mid-Missouri Regional Planning Commission presented an update on the FY06 Grant Allocations:

#### *Satellite Communications*

A check is ready to be sent to the recommended vendor, Amalfi, for the Satellite Communications grant project. This project is about 45-60 days from completion. Rich Green

motioned to accept the Amalfi group as the vendor. Rich Daniels seconded this motion and it passed unanimously.

#### Region Wide Communication Study

Kimball and Associates have been recommended for the Region Wide Communication Study. Jim Lusted, Chief Interoperability Officer with the Department of Public Safety, has been involved in consulting for the selection process. The deadline of June 30, 2008, will be met for this grant project. Mike Rackers motioned to accept Kimball and Associates as the vendor. Rich Green seconded this motion. The motion passed unanimously.

#### Regional Functional Exercises

The University of Missouri Fire and Rescue Institute has been recommended for the Regional Functional Exercises. Their bid came in low enough for a 4-6 hour training that they also submitted a proposal for a 7-9 hour training that is within the budget. The deadline of June 30, 2008, will be met for this grant project. Tom White motioned to accept the University of Missouri Fire and Rescue Institute for the vendor. MB Jones seconded this motion. It passed unanimously.

#### Region Wide Radio Cache

Bids have been evaluated and interviews are being set up regarding the Region Wide Radio cache. Greg White is assisting in the selection process and Mike Rackers asked that HSRT help in the process since they will likely manage them. Interested discipline representatives are always welcome to give opinions during the selection processes.

#### Health Department Trailer

The MidMO RPC will be meeting with members from the Health Department to discuss specifications for the Health trailer on January 23, 2008, at the MidMo RPC office in Ashland.

#### Mass Care/Volunteer Coordinator

Region F RHSOC Mass Care/Volunteer Coordinator, Lisa Binkley gave an update report on her progress. Many facility agreements throughout the region are being finalized or are in progress. The results of this process will be shared with each EMD. Lisa has also met and looking at different types of cots to help in the selection and purchase process. Funding for the volunteer training is still pending approval. Melissa Friel asked if the money allotted for this training could be re-appropriated to something else for mass care. Zada Farris confirmed that it can be allocated for something else, as long as it still meets an investment justification for that grant cycle.

### **Agenda Item VI. FY07 Grant Selection Process**

After some discussion regarding how to proceed with the grant selection process, Mike Rackers motioned to set another meeting for February 6, to give each discipline 5 minutes to present their grant proposals. David Colbert seconded this motion and it passed unanimously. Each proposal idea will be submitted on a "Report Out" sheet, similar to what was used last year. Ranking sheets, similar to last year, will be used at the meeting for ranking purposes. MidMo RPC will email both of these forms to each discipline following the meeting. All proposal Report Out Sheets will be due to the MidMO RPC via email no later than Monday, February 4, 2008, so that they can be copied and prepared for the February 6 meeting.

### **Agenda Item VII. Homeland Security Overview/Updates**

Paul Fennewald present Homeland Security updates. He spoke about how far this process has come and that the progress of the RHSOC's has been impressively noted by Governor Blunt and Mark James, Governor Blunt's Homeland Security Advisor. He updated the RHSOC on the progress of the FY08 grant cycle. Investment justifications have been sent to the Fed for funding approval. Since the amount of money will likely go down, the number of investment justifications will probably go down proportionately also. He also noted that  $\frac{3}{4}$  of Missouri schools are now represented on ERIP (Emergency Response Information Plan) and that this important information can be accessed through

the MERIS (Missouri Emergency Resource Information System). Fennewald then yielded the floor to David Finch for a MERIS update. At this point, much consideration has been given to the amounts of information needed on this system. It has been load tested to 400 users. Train the trainer type events have taken place and Tom White was identified as one of the subject matter experts that will help in these training events. The system is a secured web portal, available at no cost to local agencies. It will have 17 layers of GIS information available. It will give the user access to the most up-to-date versions of various state documents and plans. It will have the newest version of E-Teams for EMD's to locally manage residents. Finally, all requests, and their progress, will be available on line, including applicable forms.

### **Agenda Item VIII. Health Update-MO Department of Health and Senior Services**

At their November meetings, DHSS came up with a template for special needs sheltering. It is 4-6 weeks away from a roll out date and will have an electronic version. "Go kits" for special needs shelters with suggested supplies will become available. In light of the recent ice storms, much information was gathered regarding the special needs population. In many cases, care givers need to go along and stay with those with special needs. They would also need to insure that the displaced person of special needs has the appropriate medication when leaving their home, if applicable. In regard to pandemic influenza, there are about 1 ½ million doses of anti-viral available to be used for treating illness. A pre-pandemic vaccine is becoming available to guard against avian influenza, in the event of some sort of mutation that would then have a greater impact on humans. In any of these types of incident, the Health department would need the help and support of the other jurisdictions to help with the security of these medicines. The Region F Health department is also asking for an increased role from the other jurisdictions for help in supporting the special needs populations during catastrophic events.

### **Agenda Item IX. PSIC Updates (Public Safety Interoperable Communications)**

Paul Fennewald updated the committee, in place of Jim Lunsted. The state strategy has been submitted to the Federal Department of Homeland Security and is available online at the Department of Public Safety website. Those strategies are now going through a peer review process. We are guaranteed a set amount of grant money at approximately \$17 million. This process should be completed with monies available in the summer or fall.

### **Agenda Item X. State Emergency Management Agency Updates**

Zada Farris updated the committee that SEMA is working on the FY08 guidelines. FY07 grant applications are due on February 29, 2008.

### **Agenda Item XI. Announcements**

The next RHSOC meeting will be on Wednesday, February 6, 2008, at 1:30 pm at the same location, Cole County Fire Station #4, 5206 Monticello Road, Jefferson City, MO.

### **Agenda Item XII. Adjournment**

Rich Daniels motioned to adjourn. The motioned was seconded by Mike Rackers. The meeting was adjourned at 3:04 pm.