

Mid-Missouri Regional Planning Commission
Region F Homeland Security Oversight Committee
Tuesday, January 19, 2010
Meeting Minutes

Discipline Representatives:

Name:	Representing:
Jim Jones	Education
Anne Johnson	Volunteer
Bob Cynova	Police
Melanie Hein	Public Health
Rich Green	Public Utilities and Industry
John Fortman	Agriculture
Mary Ellen Lee	Public Works
Tom White	911
Doc Kritzer	County Government
Bob Bishop	EMD
Chuck Witt	HSRT
Gary Woodson	Emergency Medical Services
Scott Frandsen	Fire
Tony St. Romaine	Municipal Government
Dwight Franklin	Sheriff Agencies

Ex-Officio, Alternate Representative, and Others:

Name:	Representing:
Lisa Binkley	Region F RHSOC Mass Care
Mike McNeil	L&B Electronics
Barlow Biggers	Miller County EMA
Sherril Gladney	Division of Fire Safety
Bill Farr	Cole County
Zim Schwartze	Columbia/Boone Co EMD
Denise Russell	Camden EMD
Michael Arnold	Miller County 911
Steve Devine	MO DPS
David Gehm	Cooper County FPD
Paul Davis	Cooper County Commission
Bruce Clemonds	OHS/Local and State Assistance
Doug Keeney	911
Michelle Kidwell	EMA Callaway County
Andrea Rice	Osage County 911/EMA
Dan Dyer	Gasconade County EMA
MB Jones	Ag
Gayla Weber	SEMA
Sarah Williams	Audrain County EMA
Linda Harmon	Motorola
Melissa Friel	Volunteer Sector Alternate
Jason Turner	Fire
David Edwards	HSRRS/Camden County

John Byrne	Jefferson City Public Schools
Larry Benz	Cole County Public Works
Jay Bosch	SEMA
William Kessler	Missouri Pork Association
Eric Deselich	Tetra Tech
OJ Stone	Missouri Office of Homeland Security
Chris Hardin	Audrain County 911
Sherie Smith	Osage Beach PD 911
Bryan Norman	DHSS/Emergency Response & Terror Center
Ed Siegmund	MidMO RPC
Curtis Owens	MidMO RPC
Lee Ann Jestis	MidMO RPC

Agenda Item I. Call to Order

Chairman Chuck Witt called the meeting at 1:32 pm.

Agenda Item II. Review and Approval of Agenda

Rich Green motioned to approve the agenda. Gary Woodson seconded the motion and it passed unanimously.

Agenda Item III. Review and Approval of Minutes

Dwight Franklin motioned to approve the minutes from the November 17, 2009, meeting. John Fortman seconded the motion and it passed unanimously.

Agenda Item IV. Area F Budget/Grant Update

Chairman Witt asked the committee to raise the previously granted \$45,000 for IST Training to \$47,000. The additional \$2000 would allow for ten extra students in the class. The committee previously designated all extra money to be used for generators. Discussion followed regarding the amount of leftover funds and the possibility of actually having enough remaining to purchase an additional generator. Curtis Owens and Ed Siegmund from the Mid-MO RPC explained that because of the status of a couple of the grant activities, it is hard at this time to know exactly how much money will be remaining. Tom White motioned to table further discussion of this topic until after the proposal presentations. Rich Green seconded this motion. A roll call vote was taken of representatives and the motion passed unanimously.

Agenda Item V. Area F Reports/Activities

a) TICP, CASM

Eric Deselich, TetraTech Analyst for Region F, gave a report regarding a region Tactical Interoperable Communications Plan (TICP or "TIC plan"). Brochures were handed out regarding the project. Daily webinars are being held at <http://qc9gw1.meetingplace.net> or by phone at 1-866-270-2016, meeting ID 7899. From January 20th to February 19th, these sessions are being held on Mondays, Wednesdays and Fridays from 10-11:30 am and Tuesdays and Thursdays from 2-3:30 pm. From February 22nd to March 31st, these webinars are being held on Monday and Fridays from 10-11:30 am and Wednesdays from 2-3:30 pm. A web-based survey will also be available – first for the owners of any radios and then the remaining areas of Region F. Deselich reiterated that this study will encompass the information provided

in the Kimball study and this study will also be used to conduct an exercise to test the plan. Please direct questions to Eric Deselich at 816-412-1750 or eric.deselich@tetrattech.com.

Agenda Item VI. Office of Homeland Security Updates

OJ Stone presented Office of Homeland Security updates as Paul Fennewald was unable to attend the meeting. Stone explained that the Grant Management group from SEMA will be moved under Homeland Security for ease of operations. Bruce Clemonds will serve to assist with continuity and improved service as the transition takes place.

Stone reported that the FY2010 grant application is being submitted by the state and money from that grant cycle will be announced later in the year. Stone also reported that a standardized template has been designed for all RHSOC meetings across the state to give uniformity to the meetings each quarter. The MERIS system is being modified to encompass others forms of emergency management software, such as WebEOC and Eteams. One to two hour training sessions will be available in the upcoming months on the MERIS system. Stone also explained that Critical Infrastructure kits have been purchased for each region of Missouri to aid in the data collecting on this project to update the state and federal databases. A laptop, GPS, range finder, and digital camera are included in the kit.

Agenda Item VII. Department of Public Safety

Steve Devine reported several items regarding the Department of Public Safety. The State Interoperability Executive Committee (SIEC) meet on November 24 and passed three resolutions to recommend at the January 6, Homeland Security Advisory Committee (HSAC) meeting. The HSAC subsequently passed two of the three resolutions. The first resolution was regarding mobiles and portable radios and asked that, going forward, the previous requirement regarding minimum standards (i.e. number of channels etc.) be removed, and require that the mobile and portable radios had to meet the standard of being upgradeable to P25. The second resolution, also passed at the HSAC, involved requiring agencies to demonstrate how equipment infrastructure, such as base radios, will be configured to the statewide operability network (upgradeable to P-25). FY10 grant cycle invoices will require a configuration plan.

After a discussion regarding the P25 compliance issue, Tom White motioned to allow the committee to proceed with the original requisition and purchase the radio equipment as proposed, regardless of the P25 debate. Bob Cynova seconded the motion and it passed unanimously.

Steve Devine also announced a SCIP (Statewide Communications Interoperability Plan) meeting on March 3, from 8 to 5 at the Stoney Creek Inn. Two representatives from each region should plan to attend. Doug Kenney will represent the committee at the meeting. Second delegate is still pending. Doug Keeney will also chair the Interoperable Sub-committee. Jason Turner, Marc Kirkpatrick, Steve Eden, and Tom White will also serve on this committee.

Agenda Item VIII. FY09 Grant Proposal Presentations

• 911 (Tom White)

o Priority 1 – 100 watt P-25 Mobile Radio

The project allows for each of the 14 PSAP's in Region F to be equipped with a 100 watt P25 mobile radio with external speaker and trunking option. Estimated cost of this project would be \$60,000.00

- **Priority 2 – Wireless Cellular Amplifier**
This project allows for each of the 14 PSAP's in Region F to be equipped with a wireless cellular/PCS dual band 800/1900 MHZ amplifier. Estimated cost will be \$4,900.00.
- **Priority 3 – Mobile Communications Tower**
This proposal allows for one tower in the region, housed in Cole County (central to all region F PSAP's) that can be attached to the mobile EOC and used for expanded communication capabilities, as needed. Estimated cost is \$65,000.00.
- **Agriculture (John Fortman)**
 - **Priority 1- Agriculture Preparedness Specialist**
This proposal allows for one year salary and travel for one Agriculture Preparedness Specialist. Estimated cost \$80,000.00
 - **Priority 2 – Pet Shelters**
This project would fund two sixteen foot tandem trailers with equipment to shelter pets at a human sheltering incident. The trailers would be housed in Columbia and Versailles and can be stored outside, if needed. Estimated cost would be \$37,000.00.
 - **Priority 3 – Foot and Mouth Training**
This project would fund training for all of Region F to cover stock quarantines and isolation. This eight hour class is estimated to cost \$2,000.00.
- **County Government (Doc Kritzer)**
 - **Priority 1 – P-25 Mobile/Base Radio**
This project would fund ten radios and one base station for each of the thirteen counties in Region F to be used by Road and Bridge crews in the event of natural disasters that involved graders and or dump trucks to be deployed. Estimated cost of this project is \$110,500.00.
- **Emergency Management Agencies (Bob Bishop)**
 - **Priority 1 – Towable Generators (Continued Project)**
This project would be a continuation of the FY08 grant project that allowed the region to purchase nine generators. Four additional like generators would be purchased for the remaining counties in the region. Estimated cost of this project would be approximately \$120,000.00.
 - **Priority 2 – Cellular Amplifier Kit**
This project would purchase cellular amplifier kits for each county and city EMD within Region F, for a total of up to 21 devices. This amplifier kit will boost signal for cell phone or data systems using a cellular system on line. The cost is about \$320 per unit, extended for 21 devices = \$6,720.00.
- **Fire Agencies**
 - **Priority 1 – Four Gas Metering Devices**
This project would fund the purchase of eighty-seven (quantity) four gas metering devices. Each fire department in Region F would receive this device. Estimated total cost for the project would be \$52,000.00.
 - **Priority 2 – Portable Radios for Command Vehicles**
This project allows for the purchase of 130 portable radios, 10 for each county in Region F, for distribution to existing command vehicles located within each county. Estimated total costs \$195,000.00.
- **Health Department**
 - **Priority 1 – Video Conferencing Equipment**

This project would allow for video conferencing equipment for Region F. The equipment would be installed in a convenient place in twelve counties and accessible to all disciplines. The estimated cost for this project is \$89,000.00.

- **HSRT**

- **Priority 1 – Decon, Explosive, Radiation, Medic Equipment/Training**

- This project would fund the following equipment for the HSRT in Region F:

- Decon Equipment –

- Decon Shower: Columbia - \$5,500.00

- Decon Roller System: Cole - \$18,300.00

- Explosive Detection Equipment

- Portable X-Ray: Camdenton and Columbia - \$29,084.00 each

- Radiation Detection Equipment

- Radiation Detector: Camdenton, Cole, and Columbia - \$6,500.00 each

- Medic Equipment and Training

- Hazmat and Swat: Cole - \$6,600.00

- Weather pack: Cole - \$13,400.00

- Total estimated cost for all equipment and training is \$121,468.00.

- **Priority 2 – Area F HSRT Funds Sustainment**

- This project would replace sustainment funding cut from the HSRT budget. If funded, each HSRT will receive \$30,000 each, totaling \$90,000.00.

- **Sheriff Agencies**

- **Priority 1 – Patrol Vehicle**

- This project would fund MDT's (Mobile Data Terminals) for patrol vehicles within Miller and Camden Counties to assist officers in the field with real time information. Estimated cost is \$140,000.00.

- **Volunteer Sector**

- **Priority 1 – Mass Care Coordinator/Planner Position**

- This project would continue the funding for a Mass Care Coordinator position in Region F. The coordinator would continue work on sheltering agreements and volunteer training, to include special needs and pet sheltering. Estimated cost to fund this proposal is \$65,000.00.

- **Priority 2 – Special Needs Registry System**

- This project would purchase a county based package for Emergency management special needs planning and disaster response. This system includes InDEP, 10 InDEP Lite seats and Pathfinders Task Force software with three phones per county. Audrain county already has this system in place, so this would fund the system for the remaining twelve counties. Maintenance costs will be approximately \$3000 per year per county. Estimated cost to put the system in place for twelve counties is \$43,140.00.

- **Priority 3 – Training and Volunteer/ Planner Position**

- This proposal would allow for a Training and Volunteer planner position and \$1000 for training in each of the thirteen counties. This planner would keep volunteer information current, as well as, coordinate the training. Total estimated cost would be \$48,000.00.

Time was given for each discipline representative to complete ranking sheets for each project proposal. Ranking sheets were turned into Curtis Owens and initial ranking will be emailed to each discipline on January 20, 2010.

Doc Kritzer motioned to revisit the discussion about additional funds requested for the IST training that was tabled earlier in the meeting. Rich Green seconded the motion and it passed unanimously.

Scott Frandsen motioned to add the additional \$2000 to cover the ten extra students. Discussion followed. Bruce Clemonds, SEMA, announced that training money from SEMA could be used to fund the additional \$2000, if funds did not become available through the Region F FY08 grant funds. Scott Frandsen withdrew his motion.

Agenda Item IX. Set date of next meeting

The next Region F Homeland Security Oversight Committee (RHSOC) meeting will be on February 16, 2010, at 1:30 pm, at the Cole County Fire Station #4, 5206 Monticello Road, Jefferson City. The next quarterly meeting for the RHSOC will take place April 13, 2010, 1:30 pm, Cole County Fire Station #4, 5206 Monticello Road, Jefferson City.

Agenda Item X. Public Comment

There was no public comment.

Agenda Item XI. Announcements

Melanie Hein announced that there were some Health Department updates printed and placed in the back of the room on a table for interested parties.

Agenda Item XII. Adjournment

Gary Woodson moved to adjourn the meeting at 3:54 pm.