

Mid Missouri Regional Planning Commission
Region F Homeland Security Oversight Committee
Cole County Fire Station #4, Jefferson City, MO
Tuesday, July 20, 2010
Meeting Minutes

Discipline Representatives:

Name:	Representing:
Bob Bishop	Emergency Management
Anne Johnson	Volunteer
Mike Packers	Utilities/Industry
John Fortman	Agriculture
Mary Ellen Lea	Public Works
Tom White	911
Paul Davis	County Government
Charles (Chuck) Witt	HSRT
Bob Cynova	Police
Tony St. Romaine	Municipal Government
Jerry Hobbs	Education
Melanie Hein	Public Health
Dwight Franklin	Sheriff
Jason Turner	Fire
Gary Woodson	Emergency Management Services

Ex-Officio, Alternate Representatives, and others:

Name:	Representing:
Doug Keeney	Jefferson City 911
Bill Farr	Emergency Management
Larry Benz	Cole County Public Works
Denise Russell	Camden County EMA
Karen Libbert	ARC
Ed Siegmund	MID MO RPC
Susan Rockett	Mexico DPS
Barlow Biggers	Miller County EMA
David Edwards	Camden County HSRRS
M.B. Jones	Agriculture
Zim Schwartz	Columbia/Boone County EMD
Randy Cole	DFS
Sherril Gladney	DFS
Jay Bosch	DPS
Becky Covington	OHS Missouri
Lisa Binkley	RHSOC
Andrea Rice	911/EMA
Jason Turner	Jefferson City Fire
Dustin Thompson	MO National Guard

Michael Arnold	Miller County 911
David Earney	MSHP
Woody Woodsmall	Red Cross
Terry Eslahi	DHSS
Karen Eagelson	MERC
Doug Thompson	MO DNR Emergency Response
Curtis Owens	MID MO RPC
Katrina Thomas	MID MO RPC

Agenda Item I. Call to order

Chairman Charles Witt called the meeting to order at 1:30 pm.

Agenda Item II. Roll Call – All Disciplines Represented

Agenda Item III. Motion to Accept Agenda

Tony St. Romaine motioned to approve the agenda and Bob Bishop seconded the motion. Motion passed.

Agenda Item IV. Approval of minutes from previous meeting

Mike Rackers motioned to approve the agenda and Bob Cynova seconded the motion. Motion passed.

Agenda Item V. Region F Budget and Grant Update

Curtis Owens from the RPC announced that the FY07 fund in the amount of \$632,716.45 have been 100 percent spent. The last project was P-25 upgradable radios. These have been purchased with the remaining FY07 funds in the amount of \$486,735.33.

The remaining FY08 funds allocated to the generator project was \$28,190.45. The remaining 4 generators have been purchased and delivered to Boone, Camden, Cole and Morgan counties. The total cost for the remaining four Baldor TS80T units was \$82,000 which used \$53,809.55 from the FY09 grant funds. On Behalf of Region F RHSOC, the Mid Missouri Regional Planning Commission requested and extension for the mass care coordinator project and was granted the extension until December 2010, This extension is for *Ready in three* projects that will be completed by the end of September 2010. The remaining funds for this project and grant cycle is \$20,957.20.

Curtis mention that in the FY09 funds that generator had a saving of \$46,190.45 bring the unallocated balance to \$120,637.41 and requested direction of future Region F RHSOC projects needing funds allocated to them.

Agenda Item VI. Office of Homeland Security – Presentation by Paul Finnewald

Due to technical difficulties, Mr. Finnewalds video presentation was not able to be shown.

Agenda Item VII. Department of Public Safety – Presentation by Stephen Divine

Stephen Divine was not present.

Agenda Item VIII. Area F Reports/Activities – Presentation by Lisa Binkley

Pet Sheltering:

Lisa Binkley reported on the status of the Pet Sheltering Plan Guidance that has been created by a regional task force. Mrs. Binkley gave a presentation on the importance of having a pet shelter and the effect on the public during an event. The new guidance includes information on sheltering locations, staffing, training, supplies and how to obtain them during an event. Mrs. Binkley highlighted a focus on pet shelter locations being close to people shelters which can provide more volunteers to care for animals, limiting the need a large amount of staff. Local guidance includes information on MOU's, documentation, and available resources. The plan guidance will be sent out via email, allowing the user to edit and update the document as needed.

Safe Sunday:

Lisa Binkley reported on the Safe Sunday project. This project supplies faith based organizations in every county in the region "Ready in 3" information booklets. These booklets instruct the public on how to prepare for a disaster. Volunteers in every county will contact faith based organizations to promote the materials.

Mrs. Binkley also reported that she attended a meeting at FEMA in Kansas City. The guidelines for new the new sheltering process have changed in regard to special needs populations. Changes include a plan for integration of all functional needs in all shelters. All shelters will be ADA compliant. The goal is to do away with the separation between regular and special needs shelters. Shelters that are not ADA compliant currently can be altered to become so through special items such as portable ramps and showers.

Agenda Item IX. RHSOC Old Business

Chuck Witt asked the committee what they wanted for the October Annual Meeting. Curtis Owens reported that the Cole County Emergency Management Office would be available pending approval by the Cole County Commissioners. Discussion of presentations concluded with a decision to have a display of equipment, regular meeting, and presentations from disciplines.

Curtis will email forms to all disciplines the following week. Disciplines should submit requests to MID MO RPC by Friday October at 5pm.

Agenda Item X. RHSOC New Business

Doug Keeney, representing Jefferson City 911, presented the City's investment justification request for a change to the agreed purchase of Motorola base stations/repeaters and remote receivers. Jefferson City/Cole County received 1 base station and 11 remote receivers.

Mr. Keeney stated that Jefferson City feels the Motorola receivers are not the best solution for Jefferson City/Cole County. Their current infrastructure consists of Raytheon JPS voting comparators and Harris Master III receivers which mirrors different departments within the city government. This allows the city's contracted radio vendor to pull equipment from one department to bring critical infrastructure back on line in the event of an unforeseen outage. Installing Motorola receivers eliminates that possibility and prolongs down time. Mr. Keeney stated that it is possible for Jefferson City/Cole County to use the Motorola receivers which will create additional costs to the City for a service contact with a Motorola dealer. Troubleshooting of the overall system would involve two vendors potentially causing a delay in repairs.

Jefferson City/Cole County is asking the RHSOC to use unexpended funds from FY09 to purchase the following equipment to resolve the compatibility issues mentioned. Jefferson City/Cole County

will return the 11 Motorola voting receivers to the RHSOC to be dispersed to any Region F PSAP with a need for the equipment. These radios would be reissued to communities that can use these systems. The total cost of the Motorola receivers is \$46,714.25. This equipment will meet interoperability standards by use of an ACU-T owned by JCPD to interface with the P25 Interoperable radio being provided by Department of Homeland Security.

In addition to the radio request, Jefferson City would like to request \$19,000 for cabling for all 13 generators. Jefferson City/Cole County is requesting:

24 Harris Master III Voting Receivers	\$38,400.00
4 EMR 24104-1 P/5 Multi-couplers	\$6,814.28
2 JPS SVM-2 Voter Modules	<u>\$1,480.00</u>
Total:	\$46,694.28

Cabling request:	\$19,000.00
Total money requested:	\$65,694.28

Tom White motioned to proceed with the request. Bob Cynova seconded the motion. The motion, award the 65,694.28 request to Jefferson City 911, was put to a vote. All disciplines were asked to vote and motion passed unanimously. Requests for the returned 11 Motorola voting receivers from Jefferson City should go through the 911 Discipline, Primary Representative Tom White.

Jason Turner presented a request for the Area F RSHOC to purchase ANSI Type 2 reflective vests at a total expenditure not to exceed \$7,500. Mike Rackers commented that MoDOT will provide these vests at no cost with attendance of MoDOT safety class.

Bob Cynova motioned to accept the purchase request. Jerry Hobbs seconded the motion. The motion, to purchase 500 vests for the RHSOC per the request, was put to a vote. All disciplines were asked to vote and motion passed unanimously.

Agenda Item XI. Sub-Committee Reports

Interoperability Advisory Sub-Committee

Doug Keeney, Jefferson City Police Dept., reported that the state would like to install MTAC in every com center in the state. State will provide P25 trunked radio, mobile, power supply, and antennae. For those PSAP's that would like MTAC installed with their base systems, the state will pay for mobile radio, power, coax, and antennae. They will also take care of installation at no charge to the agency.

IECGP grant

Ed Siegmund and Curtis Owens reported that On March 2010 Missouri's Office of Homeland Security provided the Region F Regional Homeland Security Oversight Committee an IECGP grant award of \$5,000. This award information was included in the April RHSOC packet, and was awarded for the purpose of establishing an Interoperability Emergency Communication Subcommittee. This grant award cycle is from March 1, 2010 to August 31, 2010 with possible three or six month extension available. The eligible subcommittee activities specifically include, planning, training and exercises. No equipment purchases are allowed in this grant.

Mr. Siegmund suggested that the RHSOC apply for an extension on the IECGP grant because of the upcoming deadline. Bob Bishop motioned to apply for an extension of the grant. Gary Woodson seconded the motion. Motion passed. Chairman Witt asked to have a motion to give the MID MO

RPC to ability to allocate the funds as seen fit under the required guidelines. Melanie Hein motioned to give the RPC that ability to allocate the funds. Jason Turner seconded to the motion. The motion, to give the RPC that ability to allocate the funds, was put to a vote. All disciplines were asked to vote and motion passed unanimously. Discussion pointed to using the funding to supplement training at the annual RHSOC meeting in October.

Agenda Item XII. Public Comment

Denise Russell, EMD Camden County, reported that generators were received and used for a man hunt within 48 hours. She thanked the RHSOC for the purchase.

Agenda Item XIII. Announcements

Charles Witt reminded everyone of the next meeting being the annual meeting.
Bob Bishop announced the Montgomery County Fair is currently underway.
Melanie Hein announced that Public Health will not be seeking more funding projects at this time.
Becky Covington, OHS, announced that 2010 money has come through early.

Agenda Item XIV. Set Date for Next RHSOC Meeting

October 2010

Agenda Item XV. Adjournment

Meeting adjourned at 2:55 pm