

**Mid Missouri Regional Planning Commission
Region F Homeland Security Oversight Committee
First Assembly of God Church, Jefferson City, MO
Tuesday, October 6, 2009
Meeting Minutes**

| Discipline | Primary Representatives | Alternate Representatives |
|---------------------------|--------------------------------|----------------------------------|
| EMD | Bob Bishop | Bill Farr |
| Volunteer | Anne Johnson | Melissa Friel |
| Public Utilities/Industry | Mike Packers | Rich Green |
| Agriculture | John Fortman | Bill Kessler |
| Public Works | Mary Ellen Lea | Larry Benz |
| 911 | Doug Keeney | Michael Arnold |
| County Government | Doc Kritzer | Tom Wright |
| HSRT | Charles (Chuck) Witt | Dave Edwards |
| Police | Steve Myers | Mark Maples |
| Municipal Government | Debby Lancaster | Tony St. Romaine |
| Education | Jerry Hobbs | John Byrne |
| Public Health | Melanie Hein | Bruce Jenkins |
| Sheriff | Dwight Franklin | Greg White |
| Fire | Scott Frandsen | Jason Turner |
| EMS | Gary Woodson | David Colbert |

Agenda Item I. Call to order

Chairman Dave Severson called the meeting to order at 11:30 am.

Agenda Item II. Review and Approval of Previous Meeting Minutes

Rich Green motioned to approve the minutes and Bob Bishop seconded the motion. Motion passed.

Agenda Item III. Review and Approval of Agenda

Charles Witt motioned to approve the agenda and Rich Green seconded the motion. Motion passed.

Agenda Item IV. Chair and Discipline Representative Turnover

Dave Severson Resigns as Chairman of Area 7 RHSOC and introduces new Chairman, Charles Witt. Dave Severson was presented with a certificate of appreciation for his service. Chairman Charles Witt asked for all new primary representatives to take their places at the meeting table. Charles Witt commented that a new Vice Chair needed to be elected by the committee. Mr. Witt commented that both Bob Bishop and Doc Kritzer were interested in taking the position and asked if there were any other interested parties. None responded. Debbie Lancaster motioned to nominated Doc Kritzer and Rich Green seconded the motion. Motion passed and Doc Kritzer is the new Vice Chair of the Area F RHSOC. All representatives introduced themselves and

reported the names of the alternate representatives. Discipline Chair Terms are from October 1st of 2009 to September 30 of 2010. Vice Chair will serve a one year term and then becomes Chair. Subsequently a new Vice Chair will be elected when the Vice Chair becomes the Chair.

Agenda Item V. Bylaws Change Request

Committee voted to make a change to the bylaws:

"A 50% attendance requirement will be placed on all primary voting members and alternate voting members. If a primary voting member does not attend 50% of the meetings in a given FY, they will be replaced by the alternate. If an alternate voting member does not attend 50% of the meeting in a given FY, a new alternate will be appointed."

Ken Hoover motioned to approve the change and Debbie Lancaster seconded the motion. The motion passed.

John Fortman commented that he would like the committee to think about increasing the attendance requirement to 75%. Charles Witt responded that he would look into that request.

Agenda Item VI. FY07 and FY08 Grant Budget Report

Curtis Owens gave a brief overview of the grant budget. FY07 still has an extension on two projects (radios and mass care – volunteer coordinator). FY08, two explosives detectors and the Ahura First Defender handheld Raman Spectrometer have been delivered.

Melanie Hein requested the committee to approve moving from their FY08 \$38,000, \$5,000 to supplement the purchase of a ¾ ton truck and to use the remaining \$33,000 towards a regional public messaging exercise.

Charles Witt commented that these are two separate issues to be voted on. Ed Siegmund commented that the Media Exercise needs to be reframed to meet the classification of an "exercise".

Doc Kritzer motioned to approve the request for \$5,000 to go towards the truck purchase and Jim Jones Seconded the motion. Motion passed.

Melanie Hein motioned that Ed Siegmund take the request (for the remaining \$33,000 to go to a regional public messaging exercise for H1N1) to the State Emergency Management Agency for approval. This will change the exercise from a Prophylaxis exercise to a Public Outreach Exercise. Rich Green seconded the motion. Motion passed.

Rich Green, Curtis Owens, and Paul Finnewald discussed the progression of P25 compliance.

Agenda Item VIII. Grant Application Passed

Ed Siegmund gave a brief presentation on the FY09 Grant Applications. Deadline for the applications is February 2010. Mr. Siegmund commented that there is a need for a sub-committee to create a ranking and information sheets. Charles Witt asked for volunteers to serve on the sub-committee.

Debby Lancaster, Melanie Hein, Doc Kritzer, Charles Witt, and Anne Johnson volunteered to serve on the sub-committee. Ed Siegmund will contact these members about a date to meet.

Agenda Item IX. Public Comment

Paul Finnewald commented that he would like the committee to listen to Steve Divine from the Missouri Department of Public Safety for 20 to 30 minutes at the November 17th meeting.

Agenda Item X.

Announcements

Charles Witt announced that the RHSOC meetings are open to the public and that all those attending this meeting should feel encouraged to attend other RHSOC meetings in the future.

Agenda Item XI.

Adjournment

Meeting adjourned at 12:12 pm