

Mid-Missouri Regional Planning Commission
Region F Homeland Security Oversight Committee
Tuesday, April 16, 2013
Meeting Minutes

Discipline Representatives:

| Name: | Representing: |
|------------------|-------------------------------|
| Bill Farr | Chairman |
| Bob Cynova | 911 |
| MB Jones | Agriculture |
| Tom Wright | County Government |
| Not Represented | Education |
| Michelle Kidwell | EMD |
| Mike Shirts | Emergency Medical Services |
| Doug Westhoff | Fire |
| Melanie Hein | Public Health |
| Chuck Witt | HSRT |
| Rich Green | Public Utilities and Industry |
| Brian Crane | Municipal Government |
| Susan Rockett | Police |
| Not Represented | Public Works |
| Greg White | Sheriff Agencies |
| Not Represented | Volunteer |

Ex-Officio, Alternate Representative, and Others:

| Name: | Representing: |
|------------------|----------------------------|
| Kyle McIntyre | Holts Summit Police |
| Richard Bray | Linn Police |
| Doug Westhoff | Boone County FPD |
| Adam Dubbert | Audrain Co Joint Com |
| Amanda Thompson | Audrain County E911 |
| Merrel Breyer | MO Dept of Agriculture |
| Tom White | Cooper County |
| Phillip Iman | American Red Cross |
| Micheal Dixon | Osage County |
| Kevin Coffelt | City of Fulton |
| Matt Whitechurch | Lake Ozark |
| David Edwards | HSRT F-Camden |
| Jim Keathley | MO DPS |
| Bryan Kunze | Howard County EMA and Fire |
| Sherri Beeler | Mexico DPS |
| Doc Kritzer | Callaway County |
| Mike Pickerel | SEMA |
| Barlow Biggers | Miller County |
| Linda Conner | LOCLG |
| Joni McCarter | OHS |
| Bruce Clemonds | OHS |
| Chris Pickering | OHS |

| | |
|-----------------|-----------|
| Andrea Spillers | DPS |
| Gayla Weber | SEMA |
| Ed Siegmund | MidMO RPC |
| Katrina Thomas | MidMO RPC |
| David Bock | MidMO RPC |
| Lee Ann Jestis | MidMO RPC |

Agenda Item I. Roll Call

Chairman Bill Farr called the meeting to order at 1:35 pm. Attendance was taken to determine representation for each discipline. Please note the list above for names of these representatives.

Agenda Item II. Review and Approval of Agenda

Chuck Witt motioned to approve the agenda as presented. Rich Green seconded the motion and it passed unanimously.

Agenda Item III. Review and Approval of Minutes

Brian Crane motioned to approve the minutes as presented. Mike Shirts seconded the motion and it passed unanimously.

Agenda Item IV. Bylaw Changes

The Homeland Security Advisory Committee (HSAC) and the statewide group of RHSOC Chairs recently reviewed and approved revised by-laws changes for the review and approval of this group. These bylaw changes were made to allow for a non-voting (except in the case of a tie) chairman. The chair will also serve for two years. A grievance policy was added and the background check was removed. Greg White motioned to approve the bylaws as presented. Rich Green seconded the motion and it passed unanimously.

Agenda Item V. FY13 Grant Project Proposal Presentations

The following grant project proposals were made:

- Melanie Hein presented a proposal in the amount of \$4832.34 for supplies and equipment for the regional health trailer.
- Chief McIntyre from Holts Summit Police Department presented a proposal in the amount of \$28057.40 for in-vehicle repeaters for communication equipment.
- Bill Farr presented a proposal in the amount of \$18,400.00 for communication services, equipment, and upgrades for the Mobile EOC.
- Mike Rackers presented a proposal in the amount of \$42,000.00 for bioterrorism testing supplies and equipment for the Homeland Security Response Team.
- Chuck Witt presented a proposal in the amount of \$90,000.00 (\$30,000 for each of the Homeland Security Response Teams in Boone, Cole, and Camden counties) for equipment and sustainment.
- Michelle Kidwell presented a proposal in the amount of \$174,375.00 for radio upgrades to sustain the 225 portable radios in the region, previously purchased with RHSOC funding.
- Michelle Kidwell also presented a proposal in the amount of \$14,000.00 for generator maintenance and load testing for the region's generators, previously purchased with RHSOC funding.

- Ed Siegmund presented a proposal in the amount of \$4,723.85 (this represents 3% from the FY12 grant year, since an exact funding amount is not available at this time) for the management and administration of the grant. An amount of 3-4% is typically been allowed in past grant cycles.

Agenda Item VI. FY13 Statewide Initiatives Presentations

After a brief break, Greg White motioned that the committee should maintain sustainment at a local level, rank presentations that have been presented and not entertain any statewide initiative presentations or any further presentations at this time. Melanie Hein seconded the motion and it passed unanimously.

Agenda Item VII. FY13 Grant Funding Ranking and Discussion

After a brief discussion on the ranking and scoring process, time was allowed for each discipline representative to fill out a scoring sheet for each project proposal. Due to a problem with getting the spreadsheet to work, announcement of the ranking had to be delayed, but will be sent out in an email to the group. That ranking is included here as follows:

| Score | Lead Applicant | Project | Funds Requested |
|-------|-----------------|--|-----------------|
| 440 | Cole County | Mobile EOC | \$18,400.00 |
| 436 | Mid-MO RPC | Management and Admin (3%) | \$5,739.70 |
| 433 | Cole County | HSRT Sustainment | \$90,000.00 |
| 370 | Cole County | HSRT CBRNE (Bioterrorism Testing) | \$42,000.00 |
| 355 | Callaway County | P-25 Portable Radio Upgrade | \$174,375.00 |
| 344 | Callaway County | Generator Maintenance | \$14,000.00 |
| 263 | Callaway County | Health Trailer Support | \$4,832.24 |
| 240 | Holts Summit | Holts Summit Communication Enhancement | \$28,057.40 |

Agenda Item VIII. Office of Homeland Security Updates

Chris Pickering gave a brief update on the Office of Homeland Security. During a recent conference call with FEMA regarding budget, Pickering learned that there is \$186 million in potential future grant funding. Moving forward this funding will be allocated to each state in the FEMA region 7 based on gaps in the THIRA. Steve Devine also gave a MOSWIN update. The system was officially completed in January. The feedback from users is overwhelmingly supportive. Applications for MOSCAP grant funding were due recently and will be announced by the end of May.

Agenda Item IX. Region F Grant Activity Report FY10-FY12/MidMO RPC Updates

Lee Ann Jestis gave an update on the grant activity for FY10 through FY12. The budget and revisions for the FY12 was recently approved and now accessible. FY10 grant funding will be a priority as those funds must be expended by the end of July. The 13 kw generator project is now complete. The mobile communication towers and the handheld thermal camera projects are nearing completion as well.

Agenda Item X. THIRA Update

Bill Farr gave an update on the THIRA. The working group is completing the step 5 process at this time. The THIRA plan for Region F includes three scenarios and the anticipated emergency response needed for a major ice event, and IEP device exploding at a public venue, and a train wreck with chemical spill.

Agenda Item XI. Discipline/Committee Reports

A credentialing committee is being established. Bill Farr will serve and he asked that Greg White serve on this committee as well.

Agenda Item XII. Public Comment

Greg White gave an update on CCW, which has to do with the concealed carry weapon endorsement. The entire list of CCW endorsements were passed along to the federal government by the Missouri Highway Patrol. Discussion followed regarding the security of this information and the legality based on Missouri law.

Agenda Item XIII. Announcements

This Thursday and Friday, April 17-18, 2013, will be the regional health exercise in Cole County at the St. Martins Knights of Columbus. The Area F Health Departments get together once each year and have a regional exercise.

Susan Rockett announced a Law Enforcement week (May12-18, 2013) event that will take place on May 10. She had a flyer with more details for those that were interested.

Bob Cynova, Randy Vampf, and Doug Keeney will be retiring at the end of April. The committee and OHS thanked Bob Cynova and Doug Keeney for their service to the RHSOC.

Agenda Item XIV. Adjournment

Mike Rackers motioned to adjourn. Meeting adjourned at 3:35 pm.