

Mid-Missouri Regional Planning Commission
Region F Homeland Security Oversight Committee
Tuesday, April 21, 2015
Meeting Minutes

Discipline Representatives:

Name:	Representing:
Mike Rackers	Chairman
Tom White	911
Chuck Massengill	Agriculture
Dave Dudenhoeffer	County Government
Jacque Cowherd	Education
Steve Shaw	EMD
Not Represented	Emergency Medical Services
Doug Westhoff	Fire
Melissa Johnson	GIS
Melanie Hutton	Public Health
Randy White	HSRT
Not Represented	Public Utilities and Industry
Not Represented	Municipal Government
Kyle McIntyre	Police
Dan Haid	Public Works
Not Represented	Sheriff Agencies
Dave Phelps	Volunteer

Ex-Officio, Alternate Representative, and Others:

Name:	Representing:
Aaron Hees	City of Eldon
Ron Gentry	Camden EMA
Susan Rockett	Mexico DPS
Kate Henschel	DHSSS
Brad Harris	MoDNR
Brittany King	MoDNR
Andrea Rice	Osage County EMD/911
Brenda Gerlach	SEMA
Bryan Courtney	MO DPS
Bruce Clemonds	DPS/OHS/SEMA
Merrel Breyer	MO Dept of Agriculture
Sherril Gladney	Division of Fire Safety
Ed Siegmund	MidMO RPC
Lee Ann Jestis	MidMO RPC

Agenda Item I. Welcome and Roll Call

Chairman Mike Rackers called the meeting to order at 1:32 pm. Attendance was taken to determine representation for each discipline. Please note the list above for names of these representatives.

Agenda Item II. Review and Approval of Agenda

Chuck Massengill motioned to approve the agenda as presented. Jacque Cowherd seconded the motion and it passed unanimously.

Agenda Item III. Review and Approval of Minutes

Dave Phelps motioned to approve the minutes from the January 20 quarterly meeting and the March 17 special meeting, as presented. Steve Shaw seconded the motion and it passed unanimously.

Agenda Item IV. Office of Homeland Security Updates

Bruce Clemonds gave updates from the Office of Homeland Security. The State of Missouri has been allocated \$3,978,000.00 for the State Homeland Security Grant Program for the fiscal funding year 2015. Of this allocation, 25% is to be allocated for Law Enforcement Terrorism Prevention Activities (LETPA). Also, 80% is to be obligated to local units of government. After \$795,600 is allocated to the state and the local portion of the LETPA (\$795,600) is taken out, there is \$2,386,800.00 for the State Homeland Security Grant (non-LETPA) at the local level. A pre-determined funding formula is applied to this amount to determine the amount allocated to each region in the state. This formula is weighted 20% based on the number of counties in the region, 30% on the critical infrastructure, and 50% on the population. In addition to this, for the FY15 grant round, the Kansas City UASI (Urban Area Security Initiative) has not been given separate federal funding and will be considered a tenth region for the purposes of allocating funding and RHSOC Chair committee representation. After all of these factors are considered, Region F will be awarded \$249,151.63 in funding for FY2015.

Mr. Clemonds further explained the FY2015 grant process and timeline. It is anticipated that applications will be accepted and due in July. While awaiting the federal award that is anticipated by the end of August, the applications will go through the administrative and peer reviews within each region. Funding awards within the region will be made around the mid-September to early October timeframe. The working group assigned with reviewing the application and scoring process will also reconvene prior to August.

Agenda Item V. Statewide Communications Interoperability Plan (SCIP)

Bryan Courtney

Agenda Item VI. Statewide Interoperable Communications Plan Update

Bryan Courtney invited any one interested in review and revising the Statewide Interoperable Communications Plan (SCIP). This is the state's strategic planning document designed to guide the public safety community to a path of interoperability in Missouri. DPS is hosting meetings across the state, in each region and UASI areas to allow the first responder community a chance to share their input on current plan and recommendations for updating the plan. This conversation will also include the role of broadband and FirstNet in Missouri's SCIP and how those technologies might be included as part of an overall interoperability strategy. The meeting for Region F will be on January 29, 2015 from 10 am to 3 pm at Cole County Fire Station #4, 5206 Monticello Road, Jefferson City. Please RSVP to Bob Bloomberg at bob.bloomberg@dps.mo.gov or for further questions or input.

Agenda Item VII. Regional Planning Commission Updates

Lee Ann Jestis gave an update regarding the financial status of each grant cycle. For the first time in several years, we only have two grants open at this time, FY13 and FY 14. A spending plan is being devised to finish out the remaining funds for FY13. Most of what remains is HSRT sustainment funds and the radio upgrade project. Please see Radio Upgrades Subcommittee under Agenda Item VIII. Discipline/Committee Reports for more regarding the radio upgrades project. The largest purchase remaining on the FY13 grant will be the purchase of a explosive detecting canine for the HSRT. It also appears that with what is remaining on the Radio Project, there will be approximately \$20,000 left unused. These funds can be used for the Mesh Camera update that is needed and requested in FY14. This update was denied when the initial allocations were made with the idea being that when funds became available, this upgrade would be considered first. Now this upgrade can be done with FY13 funds and leave FY14 second round funding for other projects. The FY14 grants' biggest project was the purchase of three large generators. These generators have been ordered and should arrive on April 3, 2015.

A list of agencies that have completed the First Net broadband survey was included in the packet. Tom White suggested that meetings be held in each county to invite the corresponding agencies within the county to get together and fill it out. The survey can be found at publicsafetytrainingtools.net. It is important that all first responder agencies in our region fill out this survey.

Agenda Item VIII. Discipline/Committee Reports

a) THIRA Working Group

Bill Farr gave an update regarding the THIRA working group. This committee will be meeting immediately following the RHSOC meeting today. All are welcome to participate.

b) Kind and Typing Working Group

Bill Farr also gave an update on the Kind and Typing working group. This group completed what was tasked of them and has nothing further to report at this time.

c) Statewide Badging/ID Group

Bill Farr also gave an update regarding the Statewide Badging and ID working group. This committee will be meeting on February 10 at 1 pm at Bill Farr's office at 1736 Southridge in Jefferson City.

d) Radio Upgrades Subcommittee

Lee Ann Jestis gave a report on the radio upgrade subcommittee. Currently, information is still needed from Boone County Health, Callaway Health, Montgomery Health, and Gasconade and Morgan EMA to get the radio upgrades done of those radios. All other departments have begun the process. Eight of the remaining Health Depts and three of the EMA's are completed. Some still need to drop radios off or have the second round of programming done, but all in all, the project is progressing at a desired rate.

e) Work Program Subcommittee

Upon the completion of the FY13 Spending Plan, the work group committee will reconvene to review progress and goals for the RPC.

Discipline Reports:

- Volunteer: Dave Phelps reported that they are coordinating with COAD's for training and drills. No funds for volunteers puts them at a disadvantage for getting people interested in training.
- Public Works: Larry Benz reported that they are working on putting together a list of Public Works contacts, but it is difficult because each county does it a little differently or not formally. Michelle Kidwell offered to give him some information that she has access to).
- Police: Doug Shoemaker reported that they were working on some compatibility issues with the Kenwood radios.
- Municipal: Josh reported that Matt Harline had agreed to serve as the second alternate for Municipal Governements. Jerry Sorte, Assistant Director of Administration for the city of Fulton will also be a representative. They have access to most of the municipals through the RPC.
- HSRT: Randy White reported that with very few HSRT's it is easy to keep in touch.
- Health: Sharon Lynch reported that the 13 region health departments meet on a monthly basis and plan to meet next on February 13. They also plan to submit a project for the second grant funding cycle.
- Agriculture: Chuck Massengill reported that the American Vet Foundation is working on training on respirators for small animals. Working with SEMA for a MOU for a VMAT team.
- EMS: Mike Shirts reported that information was distributed out to EMS agencies in the region.
- County Government: Gary Jungermann reported that involvement from the County level may be limited but that they are all very clearly and directly linked to the EMDs for their respective counties.
- EMDs: Michelle Kidwell reported that they meet regularly. They met on December 3 and meet again tomorrow (Jan 21). They will also meet on February 6 with the 911's to do a training with WebEOC.
- 911: Tom White reported that they have a strong list and that the list in the packet is not updated, as they do have all of the representatives for each available spot.
- Fire: Doug Westhoff reported that they have strong email lists and that all fire departments in the region have been emailed the information from the last meeting.
- Education: Jacque Cowherd sent information in regarding his contact with the Education discipline. He sent out an email to each superintendent and explain the committee as well as asked for ways that they could think of to get more involved. Several of the superintendents responded that reviews of current emergency plans were needed in most schools. Lessons learned from the Joplin tornado should be applied to the emergency plan updates at other schools as well.
- GIS: Greg Resz reported that the six counties of Cole, Cooper, Callaway, Boone, Howard, and Moniteau were going in together to purchase flyover photography for GIS applications. Because of the cooperative purchasing, an incredible savings was available to them.
- RHSOC Chairs/HSAC: Mike Rackers reported that he attended both the RHSOC Chair meeting and the HSAC meeting. He passed out copies of the draft minutes for each meeting.

Bryan Courtney gave an update on the Missouri Interoperability Center. New 700 MHz sites in Columbia and Kingdom City have been added for Region F. A VHF/700/800 radio is required to benefit from new sites. All new sites will be 700 MHz. Any additional sites added

to the system will be based on end-user reports, so report trouble areas as specifically as possible. JD Simmons and Steve Devine have both retired, but both plan to continue on a limited part time basis, as needed. First round of system programming keys are expiring soon, please contact MOSWIN System Administration for more details. MOSWIN member agency training is available, call 855-4 MOSWIN to schedule. The newly updated Missouri Field Operation guide is available online (paper copies available by request as well). 196 agencies have completed the public safety broadband tool at publicsafetytools.info. This information is very important and will be sent to FirstNet to ensure that they understand the current and future needs of the state's public safety community. In preparation for this system, please also plan to participate in the Missouri Statewide Communications Interoperability Plan Update meeting for Region F, scheduled on January 29 at 10:00 am.

Sherril Gladney gave an update from the Division of Fire Safety. The Division of Fire Safety is busy with annual fire department registrations and also K9 mutual aid registration. Fire departments can visit the website, www.dfs.dps.mo.gov and complete both of these online now. Div of Fire Safety is also asking for any fire agencies that do not have a current frequency sharing agreement with the division to submit one. This is for use of the fire mutual aid frequencies. Those forms can be found online. A multi discipline mutual aid meeting is scheduled for March 3 at the Cole County Fire Station #4. Fire, EMS, law enforcement, coroner's mutual aid, and incident support teams are invited to participate. The agenda will include the bi-annual review of MOSCOPE and discussion of best practices and lessons learned, with particular focus on the response to the Ferguson civil disturbances. Several Missouri IST members and Gladney attended the annual All Hazards IMT Conference in Fort Worth, Texas, in December.

Merrel Breyer with the Department of Agriculture gave an update also. Ag security is still trying to function with very limited funding. Breyer reported that he worked on MOU with Office of Admin for use of one of their warehouse facilities for use in an Ag emergency. He also took part in Governor's Conference in Ag, December 18-21. Breyer attended the MO Beef Summit on January 6. He is also working with Multi-State Partnership on Ag Security to put on a workshop February 25-28 to deal with what Incident/Joint Command will look for if a foreign animal disease or animal health emergency takes place; how national, state, and local will coordinate, and how supplies will be distributed, etc. This meeting is a precursor to a national meeting in June.

Brenda Gerlach, Region F SEMA Coordinator, gave an update also. February 17 is the next regional EMD meeting in Cooper County at the EOC at 10 am. All are invited and welcome to attend. Also Gerlach has relocated her office to the Callaway County 911/EOC center. As of now, all the SEMA regional coordinators live in the regions that they serve.

Agenda Item IX. Public Comment

No public comment.

Agenda Item X. Announcements

The next regular meeting of the RHSOC will be on Tuesday, July 21, 2015.

Agenda Item XI. Adjournment

Larry Benz motioned to adjourn. Meeting adjourned at 2:41 pm.