

Mid-Missouri Regional Planning Commission
Region F Homeland Security Oversight Committee (RHSOC)
Meeting Minutes
March 21, 2016

Discipline Representatives:

Name:	Representing:
Mike Rackers	RHSOC Chair
Eric Wilde	911
Not Represented	Agriculture
Dave Dudenhoeffer	County Government
Not Represented	Education
Steve Shaw	Emergency Management
Kevin Cash	Emergency Medical Services
Matt Schofield	Fire Agencies
Jason Warzinik	GIS
Melanie Hutton	Health Departments
Randy White	HSRT
Not Represented	Industry/Utilities
Not Represented	Municipal Governments
Not Represented	Police Agencies
Not Represented	Public Works
Not Represented	Sheriff Agencies
Dave Phelps	Volunteer

Others Attending:

Terry Cassil	Boone County OEM
Brenda Gerlach	SEMA
Elizabeth Basnett	Callaway County EMA
Candy Sorrell	Cooper County EMA
Brenda Heidbreder	DFS
Bill Farr	Cole/JC EMA
Todd Farley	Fulton
Susan Rockett	Mexico DPS
Joni McCarter	OHS
Barlow Biggers	Miller County EMA
Sandra Hewlett	Audrain Health Dept
Andrea Rice	Osage County EMA
Edward Siegmund	Mid-MO RPC
Lee Ann Jestis	Mid-MO RPC

Agenda Item I. Roll Call

A roll call of disciplines representatives was taken to ensure a quorum (50% plus one or nine). Please see list above to see attendees.

Agenda Item II. Review and Approval of Agenda

Dave Phelps motioned to approve the agenda as presented. Steve Shaw seconded the motion and it passed unanimously.

Agenda Item III. Review and Approval of Minutes

Melanie Hutton motioned to approve the minutes from the October 20, 2015, meeting as presented. Dave Phelps seconded the motion and it passed unanimously.

Agenda Item IV. Office of Homeland Security Updates

Joni McCarter gave the Office of Homeland Security Updates. Both rounds of FY14 have to be completed by August 31, 2016, and are currently at 74% and 50% reimbursed, respectively. FY15 has to be completed by August 31, 2017, and is only currently about 2% reimbursed.

The FY16 grant cycle is currently open and applications are due by April 15, 2016 at 5:00 pm. The system will lock up at 5:00 pm and no other applications will be accepted. The state of Missouri received the same amounts of funding for FY16 as they did in FY15 and we can assume similar amount for funding for the State Homeland Security Grant Program. There will be a chair meeting on April 28, 2016, and more specifics will be determined at that meeting.

The SEMA conference is on April 19-22 in Branson and the Region F RHSOC has been awarded four scholarships. These scholarships were awarded to Barlow Biggers, Susan Long, Kathy Abernathy, and Melanie Hutton.

Agenda Item V. Missouri Interoperable Center (MIC) Updates

Representatives from the Missouri Interoperable Center were unable to attend.

Agenda Item VI. Regional Planning Commission Updates

Lee Ann Jestis gave updates on the open grant cycles, FY14 (rounds 1 and 2) and FY15. The percent completion represented is always a little off of what OHS represents because the Regional Planning Commission represents current amounts spent and OHS represents current amounts reimbursed. First round of FY14 is approximately 80% spent. The generator inspection and load testing project is completed for this year. A purchase of cabling and adapters need to be completed to finish the large generator project. Several items for the Mobile EOC project needs to be completed, but some of them are yearly service commitments that happen during the summer months. The second round of FY14 is currently 70% spent. The Elliot project for Callaway County has been ordered. The resource trackers have been purchased and there are monthly service fees that go along with them that will last for the entire performance period of the grant. The Elliot upgrade for Cooper County from FY15 has been added to the upgrades for FY14 so that we can free up that amount in FY15. These upgrades have been ordered as well. The SCBA facepiece project for Cole HSRT has been completed. The FY15 grant cycle is currently only 8% spent this is simply because the FY14 grant has to be spent by August 31 and the FY15 grant has to be completed by next August. The Elliot purchases for this grant were ordered simply for the fact that there were quotes from the vendor (sole source) and they were ready to go. As of this time, we have been able to move an additional \$8309 to the Robotic System Enhancement project and there is now \$24,821.85 allocated to this project.

Agenda Item VII. Committee Reports

The Region F THIRA Committee has been meeting to work on the core capabilities for this year and they are almost finished. The THIRA is due on May 9. Mike Rackers thanked the members of this committee for their dedication and work on this huge undertaking.

Mike Rackers also gave an update on the last RHSOC chairs and HSAC meetings. The Department of Agriculture has petitioned the chairs for funding support. They are asking for \$3000 per region for a total of \$33,000 (including the UASI). A brief discussion included the need to see deliverables and also support for the position and work that has been accomplished. Steve Shaw motioned to have the Agriculture department apply for funding at the local level and not have the amount taken off the top at the state level and for Mike Rackers to vote with this in mind at the next RHSOC chair meeting. Melanie Hutton seconded the motion and it passed unanimously.

Mike Rackers also included a copy of the grievance procedures for the RHSOC Chair committee and HSAC in the packet for discipline representatives. At the last RHSOC Chair meeting, there was a grievance filed by Region C regarding the need for clarification on term limits and discipline chair turnover at the RHSOC level. The RHSOC Chair committee reviewed the grievance procedure and felt it was necessary to review this at the RHSOC levels, as well.

Agenda Item VIII. Discipline Reports

There were no discipline reports at this time.

Agenda Item IX. Statewide Planning Partner Reports

Brenda Gerlach gave an update about her Area Coordinator activities for SEMA and Region F. There will be a Regional Training and Exercise on March 29 at the Missouri National Guard. There is a Power Grid Failure exercise on the SEOC floor on March 30 and all of the Electrical Co-ops have been invited to participate. The EMD's quarterly meeting will be on May 4 at 10 am at Bill Farr's office. They are continuing to prepare for the National Mass Care Exercise. This exercise will feature a mass evacuation of the southeast part of the state from a New Madrid earthquake. This will take place August 22-26. The Region F will provide an emergency respite site. There is a tabletop exercise for this on August 10 at the technical college in Linn.

Sherrill Gladney gave an update from the State Fire Marshall's Office. Currently about 67% of fire department registrations have been completed. Gladney also announced that as of April 1 she will no longer be with the Fire Marshall's Office and has taken a job with Boone County. She thanks the RHSOC and all involved for all the support.

Agenda Item X. Public Comment

Agenda Item XI. Announcements- Next RHSOC meeting

The next regular quarterly meeting of this committee would be on April 19, 2016. Since this falls during the SEMA conference (and also since we will need to have a scoring meeting for FY16 applications), the next meeting of this committee will be on May 24, 2016, at 1:30 pm at the Cole County Fire Station #4, Jefferson City.

Agenda Item XII. Adjournment

Dave Phelps motioned to adjourn. Meeting adjourned at 2:07 pm.