

Mid-Missouri Regional Planning Commission  
Region F Homeland Security Oversight Committee (RHSOC)  
Meeting Minutes  
Tuesday, April 18, 2017

Discipline Representatives:

Name:	Representing:
Doug Westhoff	RHSOC Chair
Andi Rice	911
Not Represented	Agriculture
Dave Dudenhoeffer	County Government
Not Represented	Education
Steve Shaw	Emergency Management
Kevin Cash	Emergency Medical Services
Scott Frandsen	Fire Agencies
Jennifer Gordon-Bowden	GIS
Melanie Hutton	Health Departments
Not Represented	HSRT
Not Represented	Industry/Utilities
Rick Hess	Municipal Governments
Not Represented	Police Agencies
Larry Benz	Public Works
John Wheeler	Sheriff Agencies
Dave Phelps	Volunteer

Others Attending:

Roger Corbin	Sunrise Beach
Barlow Biggers	Miller County EMA
Larry Oerly	Cooper County EMA
Tracy Blank	Cole County EMA
Matthew Luetkemeyer	Division of Fire Safety
Sandra Hewlett	Audrain Public Health
Tony Cupples	MO Army National Guard
Matt Nutt	MODPS MIC
Dan Kinkhorst	MoDNR EER
Michelle Kidwell	Callaway County EMA
Brenda Gerlach	SEMA
Jan Wyatt	City of Russellville
Gary Jungermann	Callaway County
Bill Farr	Cole/JC EMA
Ron Gentry	Camden County EMA
Terry Cassil	Boone County OEM
Michelle Branson	OHS
Chelsey Call	OHS
Kevin Virgin	OHS
Matt Schofield	Jeff City Fire
Edward Siegmund	Mid-MO RPC
Lee Ann Jestis	Mid-MO RPC

#### Agenda Item I. Roll Call

The meeting was called to order at 1:32 pm. A roll call of disciplines representatives was taken to ensure a quorum. Please see list above to see attendees.

#### Agenda Item II. Review and Approval of Agenda

Larry Benz motioned to approve the agenda as presented. Scott Frandsen seconded the motion and it passed unanimously.

#### Agenda Item III. Review and Approval of Minutes

Dave Phelps motioned to approve the minutes from the January 17, 2017, meeting as presented. Larry Benz seconded the motion and it passed unanimously.

#### Agenda Item IV. Office of Homeland Security Updates

Michelle Branson gave more details regarding the FY17 grant cycle. Applications are open now and are due May 12 at 5 pm (this deadline was extended due to the flooding event that occurred around that time). The applications submitted will go through administrative review and then released to the RHSOC for scoring and ranking will need to be completed by July 31. Then the projects submitted will go through another review for corrections and the budgets will be set up in Webgrants. The financial awards and Award and Compliance Workshop will be made around August or September and the grant will be open until August 31, 2019. The 2016 THIRA should be used as a basis for the 2017 grant applications. OHS will need a list of scorers as soon as possible (Lee Ann Jestis will compile that list).

Branson also noted that the FY15 grant cycle is at 71% remaining as far as reimbursements are concerned and that FY16 is 89% remaining. She announced that Mike Dierkes is the new Director of OHS and that Bruce Clemmonds has returned as the Admin Services Director. Branson also announced that the THIRA will only need to be updated every three (3) years now and the next update will be due on June 1, 2019. The THIRA can be updated each year and items can be added. The State will still compile an annual THIRA.

The committee discussed having a representative from each discipline serve as the scoring representative for those purposes. Each representative will score the projects prior to the next meeting via the internet. It was mentioned that doing this keeps someone from being able to present their project. Scott Frandsen moved that any applicant that wants to have the opportunity to present their project to the committee, should notify the chair and a special meeting (probably via conference call) will be set up for that specific purpose. Rick Hess second and the motion passed unanimously.

#### Agenda Item V. Missouri Interoperable Center (MIC) Updates

Matt Nutt gave an update regarding MIC. There are six new MOSWIN sites available across the state. There are radios available for testing purposes. Technical assistance is also available. They can send out technicians to determine any problems. MOSWIN System Administration Training is available for policy development and Standard Operating Procedure reinforcement. Users and potential users should consider PACE ("P" - for primary talk path, "A" - for alternate/interoperable talk path, "C" - for contingency, and "E" for emergency).

On March 28, the First Net Board authorized the CEO to select a provider. On March 30, the contract was awarded to AT&T. They have 180 days to provide state plans and then the states will have 90 days to respond. (around January 1, 2018).

#### Agenda Item VI. Statewide Planning Partner Reports

Matt Luetkemeyer introduced himself as the new Mutual Aid Coordinator for the Division of Fire Safety. He noted that he is working with Law Enforcement Mutual Aid to prepare for the Total Eclipse on August 21, 2017. When there are big events that happen in Missouri, you can reach out to these Mutual Aid coordinators for support. The Missouri One Plan

is an Office of Homeland Security funded program for schools. It helps with Emergency plans and is free of charge for schools to use. Also the Region F, Central Missouri Incident Support Team (IST) is very close to being functional again. There will be more coming out regarding recruitment. Fire department registrations are at about 60% and the deadline was March 1.

Kevin Virgin introduced himself as the Law Enforcement Mutual Aid Coordinator. He also mentioned that he will be working with the MIAC and the FBI to keep up to date with any situational awareness reports that might come out prior to the Total Eclipse event.

Brenda Gerlach gave an update regarding SEMA and Area F. There will be a Nuclear Exercise in Callaway County, involving the 4 surrounding counties (50 mile radius) on April 25 at 9:00 AM. They will stand the FMAC up and run an exercise with is as well as the graded event is going on. There will be a Healthcare tabletop exercise on May 15 at 8:30 am. It will be held at St. Mary's hospital and is part of the Hospital Preparedness Grant. The SEMA conference starts August 22 at Tan Tar-a resort.

#### Agenda Item VII. Regional Planning Commission Updates

Lee Ann Jestis gave a brief update of the FY15 and FY16 grant cycles. Approximately \$144,081 out of \$269,151.63 has been spent in FY15 (46% remaining). Approximately \$29,995 out of \$267,698.72 has been spent out of FY16 (89% remaining). A financial report was included in the packet. Jestis is available to help with applications for the FY17 grant cycle as well as any assistance that might be needed with the scoring.

#### Agenda Item VIII. Committee Reports

No Committee reports at this time.

#### Agenda Item IX. Discipline Reports

No Discipline reports at this time.

#### Agenda Item X. Public Comment

Bill Farr announced that Bob Bishop is retiring from the Montgomery County EMA as of May 4. There will be a get together at 11:00 am on April 27 at the Boone County OEM to help him celebrate.

#### Agenda Item XI. Announcements- Next RHSOC meeting

The next quarterly meeting for the RHSOC will be on Tuesday, July 18, 2017 at 1:30 pm at the Cole County Fire Station #4, Jefferson City.

#### Agenda Item XII. Adjournment

Dave Phelps motioned to adjourn. Meeting adjourned at 2:16 pm.